

TENDER NOTIFICATION

Short term tenders notice

The Executive Engineer (Electrical) B.S.N.L. Electrical Division DHARAMSHALA, invites on behalf of Bharat Sanchar Nigam Limited sealed item rate Short term tenders for the following work from the contractors satisfying the under mentioned eligibility conditions.

Name of Work	Estimated Cost	EMD	Last Date of Application (upto 5PM)	Last Date of sale of Tender (upto 4PM)	Receipt (upto3PM)	Opening 3.30PM	Time for Completion
Servicing and ITC of 30 KVA DEA (4575 GM Make Mahindra) set at Kakrana under SDCABangana (HP)	Rs.66,602.00	Rs. 1,332.00	19-11-2016	21-11-2016	23-11-2016	23-11-2016	15 days

Eligibility Conditions

- **Average annual turnover during the last 3 years, ending 31 1st march of the previous financial year, should be at least 30% of the estimated cost.**

And

- The manufacturer/authorized dealer/OEM of any of the makes of major equipment included in the NIT. The letter of authorization from manufacturer in original/photocopy attested by BSNL Executive will be submitted.

OR

- Experience of having successfully completed similar works in BSNL during last 7 years ending last day of month previous to the one in which applications are invited , should be either of the following

- **Three similar successfully completed works costing not less than the amount equal to 40 % of the estimated cost put to tender.**

OR

- **Two similar successfully completed works costing not less than the amount equal to 60 % of the estimated cost put to tender.**

OR

- **One similar successfully completed works costing not less than the amount equal to 80 % of the estimated cost put to tender.**

OR

- **BSNL enlisted contractors in Electrical category of respective class as per their tendering limits .**

- The firm should be registered under the Himachal Pradesh Value Added Tax Act 2005 and should further have EPF and ESI registration certificates from appropriate Govt. authorities.
- The firms who claims to be exempted from the ESI & EPF registration need to submit an affidavit on Non-judicial stamp paper for the same as per performa at **PAGE NO.29**

- The contractor who are not registered under Himachal Pradesh Value Added Tax Act 2005 may bid for the contract however such contractors will have to get himself registered within 15 days from the date of issue of intimation from BSNL regarding intent to accept the tender, else their EMD shall be forfeited absolutely and the firm shall not be allowed to participate in the next tender for the same work. The firm shall give an affidavit as per proforma at page no.30 in this regard.
- The Firm should have service tax registration.
- Documentary proof of satisfying eligibility and Copy of acknowledgement of income Tax Return /Chartered Accountant certificate for last three years to be furnished along with the application on printed letter heads

BID DOCUMENTS

The tender documents consisting of Specifications, Schedule of quantities of the work to be done and the set of terms & conditions of the contract to be complied with by the contractor whose tender may be accepted and all other relevant information/ documents pertaining to the work can be downloaded for quoting the tender from our website www.hp.bsnl.co.in.

ALTERNATIVELY

The tender documents consisting of Specifications, Schedule of quantities of the work to be done and the set of terms & conditions of the contract to be complied with by the contractor, whose tender may be accepted and all other information / documents pertaining to the work will be open for inspection by tenderers and can be had from the Office of Executive Engineer (E) BSNL Electrical Sub Division Dharamshala, between 11:00 Hrs to 16:00Hrs on every working day except on Sundays and public holidays.

The cost of tender documents deposited along with application for tender issue shall not be refunded, even if bidder is found ineligible for issue of tender documents.

TESTIMONIALS: -

The firms shall submit application for issue of tender documents on its printed letter- head along with following:

Copy of PAN card issued by Income Tax department.

Certificate as per Annexure- I about relative not working in BSNL Unit.

Copies of the documents in support of fulfilling the eligibility criteria as per Clause- 2.0 above submitted by the firm shall be self attested as well as certified by any BSNL Executive/notary.

Copy of License and Enlistment order.

Cost of Tender documents **Rs.171.00.00** (Non Refundable)

Note: - 1. If Tender documents submitted are downloaded from internet and the self attested documents are not certified by BSNL Executive/notary, then original documents shall be produced at the time of Tender opening.

SUBMISSION OF TENDERS:

The bids shall be submitted as per Two Envelope system described below:

The tenderer shall submit the tender in two nos. sealed Envelopes marked as Cover 1st and Cover 2nd. Both the cover should be separate and they should not be enclosed in a common 3rd cover. The name of the work, Name of tenderer, last date of receipt of tender should be mentioned on each envelope.

The envelope-I shall contain the following:

In case tender documents got issued from Division office: The first cover should contain the following.

The first cover should contain the Earnest money deposit in the form of CDR/FDR/DD/BG of a scheduled Bank or Nationalized Bank /State Bank guaranteed by Reserve Bank of India drawn in favour of **Accounts Officer (Cash), BSNL, Hamirpur**(Performa as per Annexure-II).

In case tender documents are downloaded from the internet: - The first cover should contain the following.

(a) Tender Cost:- Cost of tender documents (which shall not be refunded, even if bidder is found ineligible for issue of tender documents) in the form of a separate Demand Draft of a scheduled Bank or Nationalized Bank /State Bank guaranteed by Reserve Bank of India drawn in favour of **Accounts Officer (Cash), BSNL, Hamirpur**.

(b)Eligibility criteria documents:-The following documents are required to submit.

(i) Copy of PAN card issued by Income Tax department.

(ii) Certificate as per Annexure- I about relative not working in BSNL Unit.

(iii) Documents in support of fulfilling the eligibility criteria as per Clause- 2.0 above.

(vii) Copy of License and Enlistment order or Copies of the documents in support of fulfilling the eligibility criteria as per Clause- 2.0 above

Note:-The credentials shall be self attested as well as certified by any BSNL Executive/notary. If the credentials are not certified by BSNL Executive/notary, then original documents shall be produced at the time of tenders opening.

(C) EMD: - Earnest money in the form of CDR/FDR/DD/BG of a scheduled Bank or Nationalized Bank /State Bank guaranteed by Reserve Bank of India drawn in favour of **Accounts Officer (Cash), BSNL, Hamirpur**. (Performa as per Annexure-II).

In case 1st cover is not annexed or tender cost, EMD, Eligibility documents etc. not found in proper form, the 2nd cover containing tender documents will not be opened at all.

The envelope-II shall contain the following: -

Tender document containing terms & conditions, Specifications, schedule of quantities etc. complete as the original tender documents got issued from BSNL or downloaded from the internet. The rates and amounts should be filled only in the schedule of quantities attached thereto.

Tender opening: -

Tenders, which should always be placed in sealed envelope, in the manner detailed at Para no.5.0 above, will be received and opened on the due dates in BSNL, Electrical Sub Division, BSNL CSC Building Dharamshala H.P. 176215 up to 15:00 Hrs& 15:30 Hrs. respectively by Executive Engineer (E) or his authorized representative in his office.

Envelope-I containing earnest money, tender cost and documents pertaining to eligibility etc. (As per clause 5.3 above) shall be opened first on the due date.

In case Envelope-I is not annexed or tender cost, EMD, Eligibility documents etc. not found in proper form, the Envelope-II containing tender documents will not be opened at all and such unopened tender shall be returned on spot to the bidder or his representative during the process of opening of tenders. The cost of tender documents deposited for tender issue/Demand Draft along with downloaded tender shall not be refunded, even if bidder is found ineligible.

After the opening of Envelope-II of eligible bidders, the Tender documents containing terms & conditions, specifications and Schedule of quantities etc. shall be evaluated by BSNL.

If a holiday is declared on the tender opening day, the tenders will be opened on the next working day.

The tender should be properly bound and sealed. In case of loose/spiral bound submission of tender, the tender shall be liable for rejection. (In case of the downloaded tender documents from the internet).

Every page of downloaded tender shall be signed by the tenderer with stamp (seal) of his firm/organization and the tenderer shall furnish a declaration" that No addition/ deletion/ correction have been made in the tender document, submitted and it is identical to the tender document appearing on website.(In case of the downloaded tender documents from the internet)".

If it is found at any stage of tender scrutiny after submission of tender that the bidder has made any correction/addition/alternation/omission in tender documents vis-à-vis tender documents available on the website/original draft NIT in office, the bid shall be treated as non responsive and shall be summarily rejected and the EMD deposited by tenderer shall be forfeited in addition to any other action as per prevalent rules.

The conditional tender or tenders with conditional rebate shall be summarily rejected. However tenders with unconditional rebate will be considered.

The tenderer shall submit the original computer printout of the tender documents downloaded from the internet. The photocopy shall not be accepted. The tender documents shall not be issued / sent through Post / Courier. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

**Executive Engineer(E)
BSNL Electrical Division,
Dharamshala**