E-TENDER DOCUMENT



BHARAT SANCHAR NIGAM LIMITED

Office of the GMTD, Block No. 35, SDA Complex, Kasumpti, Shimla-171009

BID DOCUMENT

FOR

"Repair work of SMPS Type Power Plants in Shimla Telecom District of HP Telecom Circle"

(For the Year: 2021-22)



BHARAT SANCHAR NIGAM LIMITED Office of the GMTD, Block No. 35, SDA Complex, Kasumpti, Shimla-171009

OPERATION SECTION BID DOCUMENT

E-TENDER FOR "Repair of SMPS Type Power Plants in Shimla Telecom District of HP Telecom Circle"

Tender Quantity: As per Section VI-B

VALIDITY OF OFFER - 150 DAYS

NIT No : 002-614/2021-22/Tender/PP Modules/Repair/Opn/SML/04 Dated 19.01.2022

Tender Opening Dated 14.02.2022 at 11:00 HRS.

SECTION-1 BHARAT SANCHAR NIGAM LIMITED

(A Government of India Enterprise) Block No. 35, SDA Complex, Kasumpti, Shimla-171009

From:	·	
	To,	
AGM (Operation)		
O/o GMTD Shimla,		
Block No. 35, SDA Complex,		
Kasumpti, Shimla (HP) -171009		
NIT No. 002-614/2021-22/Tender/PP Modules/Repa	ir/Opn/SML/04	Dated 19.01.2022

Sub: - Tender document for "Repair of SMPS Type Power Plants in Shimla Telecom District of HP Telecom Circle"

Please find enclosed the tender document in respect of above mentioned tender enquiry which contains the following;

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Kindly submit your bid offers online for electronic tendering at the portal detailed in e-tendering Instructions to Bidders on or before date & time specified in detailed NIT.

AGM (Operation) O/o GMTD, Shimla-9 Tel.: 0177-2628788 FAX: 0177-2622531

Regd. Off.: BSNL, Bharat Sanchar Bhawan, Janpath New Delhi -110 001. Web: www.bsnl.co.in

SECTION-I PART-A

BHARAT SANCHAR NIGAM LIMITED Office of the General Manager Telecom District, Shimla-171009

Detailed Notice Inviting e-Tender(DNIT)

NIT No:002-614/2021-22/Tender/PP Modules/Repair/Opn/SML/04 Dated:-.14.01.2022.

Digital e-tenders are invited by GMTD Shimla on behalf of BSNL for "Repair of SMPS Type Power Plants in Shimla Telecom District of HP Telecom Circle" for one year.

Date/Time of submission of Bid online : 09.02.2022 upto 17:30 Hrs. Date/Time of submission of Bid Physically : 14.02.2022 upto 10:30 Hrs.

Description of Work	Estimated Cost (Rs)	EMD (Rs)	Cost of Tender Document	Date of Opening
Repair of faulty modules of SMPS Type Power Plants at Telephone Exchanges / BTSs in Shimla SSA		Declaration to be submitted as per SECTION-XIV	590.00	14.02.2022 at 11:00Hrs

- (i) **Purchase of Tender Document:** Intending bidders may download bid document from https://etenders.gov.in/eprocure/app. As the bid is to be submitted only online through https://etenders.gov.in/eprocure/app.
- The bidders downloading the tender document are required to submit the tender fee amount through DD / Banker's cheque along with their bid failing which the bid shall be left archived unopened / rejected.
 - The DD/ banker's cheque shall be drawn from any Nationalized / Scheduled Bank in favour of "AO(Claim), O/o GMTD, Shimla" and payable at "Shimla".
- 1.2 The tender documents shall be issued free of cost to MSME bidders on production of requisite proof in respect of valid certification from MSME for the tendered item.
- **2.0** The tender is invited through e-tendering process, physical copy of the tender document would not be available for sale.

Note 1: The Tender document shall not be available for download on its submission / closing date.

- 3.0 Eligibility Criteria: The prospective bidders should satisfy following conditions:-
- 3.1 The bidder should have completed the similar nature work (Repair work of SMPS Type Power Plants as per schedule of requirement) in BSNL/MTNL/PSU/Govt. Department as per detail given below during last three financial years and ending last day of month previous to one in which tenders are invited.

- I. Three similar completed works each costing not less than the amount equal to 40% of estimated cost.

 OR
- II. Two similar completed works each costing not less than the amount equal to 50% of estimated cost.

 OR
- III. One similar completed works costing not less than the amount equal to 80% of estimated cost.

 The experience certificate should be issued by an officer not below the rank of STS or equivalent.
- 3.2 The bidder should have Valid GST Number, and PAN/TAN Number.
- 3.3 The bidders shall submit necessary documentary proof showing that they meet the eligibility criteria along with their bid. All documents submitted will also be self attested by the bidder.
- 3.4 EMD Bid security/declaration as per Section-XIV in accordance with the tender document. as per Clause 4 of Section-I, Part-A below and amount as per DNIT Table above, Bid without Bid security/declaration as per Section-XIV in accordance with the tender document will be rejected outright.
- 3.5 Only bids pursuant to Clause 1.1 & 1.2 of DNIT will be entertained.
- 3.6 The bid submitted with an adjustable price (Quotation) will be treated as non-responsive & rejected.
- 3.7 The incomplete, ambiguous and conditional bids are liable to be rejected.
- 4.0 **Bid Security/EMD:**
- 4.1 The bidder shall furnish the Bid security/declaration as per Section-XIV in accordance with the tender document.

The Physical documents as per Note 3 in Section-II, in the bid shall be dropped in the Tender box available in GMTD office or shall be sent by Registered post/Speed Post and should reach in GMTD Office Shimla up to 10.30 Hrs on date of opening of bid. BSNL will not be responsible for any postal delay.

- **Note 2:** In case the date of submission (opening) of bid is declared to be a holiday, the date of submission (opening) of bid will get shifted automatically to next working day at the same scheduled time. Any change in bid opening date due to any other unavoidable reason will be intimated to all the bidders separately.
- 5. **Opening of Bids:** As per DNIT table.
- 6. Place of opening of Bids:

Authorized representatives of bidders (i.e. Vendor, Firm) can attend the Tender Opening Event (TOE) at the "Block No. 35, SDA Complex, Kasumpti, Shimla-171009", where BSNL's Tender Opening Officers would be opening the online e-Tender. Kindly refer Section-II of Tender document for further instructions.

- 7. Tender/ bids received after due time & date will not be accepted.
- 8. Incomplete, ambiguous, conditional, unsealed bids are liable to be rejected.
- 9. GMTD, Shimla reserves the right to accept or reject any or all bids without assigning any reason. He is not bound to accept the lowest tender/bid.

- 10. The bidder shall furnish a declaration in his bid that no addition / deletion / corrections have been made in the downloaded tender document being submitted and it is identical to the tender document appearing on the website.
- 11. In case of any correction/ addition/ alteration/ omission in the tender document, the bid shall be treated as non responsive and shall be rejected summarily.
- **Note 3:** All documents submitted in the bid offer should be preferably in English. In case the certificate viz. experience, registration etc. is issued in any other language other than English, the bidder shall attach an English translation of the same duly attested by the bidder & the translator to be true copy in addition to the relevant certificate.
- **Note 4:** All computer generated documents should be duly signed / self attested by the bidder/ Vendor **O**rganization.
- **Note 5:** The "Shimla Telecom District of HP Telecom Circle" comprises of Shimla Revenue District, Kinnaur Revenue District, Spiti Portion of Lahaul & Spiti Revenue District, Anni & Nirmand area of Kullu Revenue District of State of Himachal Pradesh.

AGM (Operation) O/o GMTD, Shimla-9 Tel.:0177-2628788, FAX:0177-2622531

SECTION – 1 (Part B)

CHECKLIST OF BIDDER

	Checklist for Bidder
S. No.	Contents of 1st Envelope (Techno-Commercial Bid)
1	DD for Tender Fee as per DNIT (Scanned copy on https://etenders.gov.in/eprocure/app portal and Physically to Tender Inviting Officer in case of e-Tender) on Dated 00.00 14.02.2022 upto 10:30 hrs.
2	Bid security/declaration as per Section-XIV in accordance with the tender document. EMD as per DNIT (Scanned copy on https://etenders.gov.in/eprocure/app portal and Physically to Tender Inviting Officer on Dated 14.02.2022 upto10:30 hrs.
3	Valid TAN/PAN No.
4	Valid GST No.
5	Copy of Partnership in case bidder is in partnership.
6	Proof of proprietorship in case bidder is of sole prop. of the firm (Affidavit attested from oath commissioner or magistrate may be attached).
7	The bidder shall furnish the Documentary Proof regarding "Repair of SMPS Type Power Plants in Shimla Telecom District of HP Telecom Circle" to any State/Central/Semi Govt./PSU as per Clause 3 of Section 1 Part-A
8	Original Tender Document duly signed by the bidder for the tender for "Repair of SMPS Type Power Plants in Shimla Telecom District of HP Telecom Circle"
9	Power of Attorney as per Clause 7 of Section-III. (Scanned copy on https://etenders.gov.in/eprocure/app and Physically to Tender Inviting Officer in case of e-Tender) in case other than the tenderer has signed the bid documents.
	Contents of 2nd Envelope (Financial Bid) – No Envelope (To be submitted online only)
	Original Price Schedule

SECTION-II

Tender Information

1. Type of tender-

Single Bid Two Opening Stages System is adopted in BSNL as per below notes:

- Note 1:- The bidder shall submit Techno-commercial & Financial bid simultaneously.
- **Note 2:-** The bids will be evaluated techno-commercially first and thereafter online financial bids of techno-commercially compliant bidders only shall be opened.

2. Bid Validity Period:

- 2.1 Bid shall remain valid for 150 days from the date of opening of bids. Any bid with shorter validity period will be rejected.
- 2.2 In exceptional circumstances, the GMTD SHIMLA may request the consent of the bidder for an extension to the period of bid validity. The request and the response thereto shall be made in writing. The bidder may refuse the request. A bidder accepting the request and granting extension will not be permitted to modify his bid.
- In case of E-tenders invited under Single Stage Two Bid System; The Techno-Commercial envelope will contain documents of bidder's satisfying the eligibility / Technical & commercial conditions and there will be no financial envelope, as the financial bid to be submitted online directly.
- **Techno-commercial envelope** shall contain (Scanned documents to be submitted online) -
- i) EMD Bid security/declaration as per Section-XIV in accordance with the tender document.
- ii) Cost of the tender documents i.e. tender fee.
- iii) Certificate(s) showing fulfilment of the eligibility criteria(s) stated in Clause 3 of Section-I Part(A)
- iv) Valid TAN/PAN No.
- v) Valid GST No.
- vi) Copy of partnership deed in case bidder is in partnership.
- vii) The bidder shall furnish a certificate on his letter pad that he has offered the rates for all items
- viii) The articles mentioned in Annexure-A of Section-VI.
- ix) Original Tender Document duly signed by the bidder for the tender of "Repair of SMPS Type Power Plants in Shimla Telecom District of HP Telecom Circle".
- **3b)** Financial Envelope: There will be no Financial envelope being the case of e-Tendering.
- **Note 3:-** The following documents are required to be dropped in the Tender Box in O/o GMTD, BSNL, Block No. 35, SDA Complex, Kasumpti, Shimla-171009, on or before the date & time of submission of bids in a sealed envelope.

The envelope shall bear the NIT Number, name of work and the phrase: "Do Not Open Before (due date & time of opening of tender).

- i) EMD Bid security Bid security/declaration as per Section-XIV in accordance with the tender document. (original copy)
- ii) DD/ Banker's cheque of Tender fee
- iii) Power of Attorney in accordance with clause 7 of section-III and authorization for executing the power of Attorney.

- **4. Payment terms:** As per clause 5 of section-V
- 5. **ELIGIBLE BIDDERS:** The bidders are eligible in pursuant of Clause 3 of Section-I (Part-A) and Eligibility Criteria (3.1 to 3.7) of DNIT.
- 6. **BID PRICES:**
- 6.1 The bidder shall quote the price including all levies and Taxes except GST in Indian Rupees.
- 6.2 The prices quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non responsive and rejected.

7. AWARD OF CONTRACT:

The Purchaser shall issue the Work Orders for Provision of Services to the bidder whose offer has been found Technically, Commercially and financially acceptable during the period of contract.

8. PURCHASER RIGHT TO VARY QUANTITIES /CONTRACT VALUE:

The actual quantity of work will be based on the occurrence of faults during the contract period.

9. PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:

The purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to awards of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the ground of the purchaser's action.

10. BID SECURITY

10.1 The bidder shall furnish a bid security as per NIT.

11. **VALIDITY OF THE CONTRACT PERIOD**:

- 11.1 The tender will remain operative for one year from the date of agreement. The competent authority reserves the right to extend the contract for another one more year in a spell of three months at one time. The tendered amount will increase to that extent with the extension of contract period.
- 11.2 The approved contractor will have to deposit additional security @ 3% of the additional quantum approved for extended period or the same may be recovered from the contractor's bills.

Section - III

GENERAL Instructions to Bidder

A. Introduction

Definitions;

- (a) "The Purchaser" means the BSNL, Shimla acting on behalf of the, C.M.D. BSNL, India
- (b) "The Bidder" means the individual or firm who participates in this tender and contract.
- (c) "The Supplier" means the successful bidder supplying the service under the contract.
- (d) "Services" means goods & services required to be procured by BSNL as per Section-VI-B schedule of requirement.

2. **COST OF BIDDING**

The bidder shall bear all costs associated with the preparation and submission of the bid. The Purchaser will, in no case, be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process

3. **DOCUMENTS REQUIRED**

- 3.1 The Services required to be supplied; bidding procedures and contract terms and conditions are prescribed in the Bid Documents. The contents of the Bid documents are specified in the covering letter.
- 3.2 The Bidder is expected to examine all instructions, forms, terms and specifications in the bid Documents and clarifications/ amendments/ addenda, if any. Failure to furnish all information required as per the Bid Documents or submission of the bids not substantially responsive to the Bid Documents in every respect will be at the bidder's risk and may result in rejection of the bid.

4. CLARIFICATION OF BID DOCUMENTS

- 4.1 A prospective bidder, requiring any clarification on the Bid Documents shall notify the Purchaser in writing by FAX or by Email of the Purchaser as indicated in the invitation of Bid. The Purchaser shall respond in writing to any request for the clarification of the Bid Documents, which it receives 7 days prior to the date of opening of the Tenders. Copies of the query (without identifying the source) and clarifications by the Purchaser shall be sent to all the prospective bidders who have received the bid documents.
- 4.2 Any clarification issued by BSNL in response to query raised by prospective bidders shall form an integral part of bid documents and shall amount to an amendment of the relevant clauses of the bid documents.

5. AMENDMENT OF BID DOCUMENTS

- 5.1 The Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, may modify bid documents by amendments prior to the date of submission of Bids with due notification to prospective bidders.
- 5.2 The amendments shall be notified by Addendum through e-tendering portal to all prospective bidders and these amendments will be binding on them.
- 5.3 In order to afford prospective bidders a reasonable time to take the amendment into account in preparing their bids, the purchaser may, at its discretion, extend the deadline for the submission of bids suitably.

6. FORMAT AND SIGNING OF BID

The bidder shall submit his bid, online, complying all eligibility conditions, other terms and conditions of tender document to be read along with the clarifications and amendments issued in this respect. All the documents must be authenticated, using Digital Signature by the authorized person. The letter of authorization shall be indicated by written power-of- attorney accompanying the bid.

Note:- The purchaser may ask the bidder(s) to supply besides original bid, additional copy of bids as required by him.

7. Power of Attorney

- (a) The power of Attorney should be submitted and executed on the non-judicial stamp paper of appropriate value as prevailing in the concerned states(s) and the same be attested by a Notary public or registered before Sub-registrar of the state(s) concerned.
- (b) The power of Attorney to be executed by a person who has been authorized by the Board of Directors of the bidder in this regard, on behalf of the Company/ institution/ Body corporate.
- (c) In case of the bidder being a firm, the said Power of Attorney should be executed by all the partner(s) in favour of the said Attorney.
- (d) Attestation of the specimen signatures of such authorized signatory by the Company's/ firm's bankers shall be furnished. Name, designation, Phone number, mobile number, email address and postal address of the authorized signatory shall be provided.

8. **SEALING AND MARKING OF BIDS**

- 8.0 The bid should be submitted as per Section- II Clause 3 of tender information.
- 8.1. The Tender will be submitted in two parts
 - Part- 1:- TECHNO- COMMERCIAL BID (Online and Physical documents to be submitted as per Note 3 of Section-II)

Part-2:- PRICE BID (to be submitted online only)

The techno-commercial bid will be opened first at the first instance and evaluated by the Committee. At the second stage financial bids of only the technical and commercially accepted offer will be opened for further evaluation and ranking before awarding the contract.

8.2 a) The envelopes shall be addressed to the purchaser inviting the tender.

The Purchaser Address shall be:

AGM (Operation) O/o GMTD Shimla,

Block No. 35, SDA Complex,

Kasumpti, Shimla-171009

- b) The envelope shall bear the name of the tender, the tender number and the words 'DO NOT OPEN BEFORE' (due date & time).
- c) The inner and outer envelopes shall indicate the name and complete postal address of the bidder to enable the purchaser to return the bid unopened in case it is declared to be received 'late'
- d) Tender should be deposited in the tender box provided by tendering authority or sent by registered post or delivered in person on above mentioned address. The responsibility for ensuring that the tenders are delivered in time would vest with the bidder.

- e) Bids delivered in person on the day of tender opening shall be delivered upto specified time & date as stated in NIT to AGM (Operation) O/o GMTD, BSNL, Block No. 35, SDA Complex, Kasumpti, Shimla-171009. The purchaser shall not be responsible, if the bids are delivered elsewhere.
- f) Venue of Tender Opening:
 - (i) AGM (Operation). O/o GMTD Shimla, Block No. 35, SDA Complex, Kasumpti, Shimla-171009 at specified time & date as stated in NIT.
- 9. Bids must be submitted by the bidders on or before the specified date & time.
- 10. The Purchaser may, at its discretion, extend this deadline for the submission of bids by amending the Bid Documents in which case all rights and obligations of the purchaser and bidders previously subject to the deadline will thereafter be subjected to the extended deadline.

11. LATE BIDS

No bid shall be accepted either online by E-Tender Portal or physically in case of manual bidding process after the specified deadline for submission of bids prescribed by the purchaser.

12. MODIFICATION AND WITHDRAWAL OF BIDS

- 12.1 The bidder may modify, revise or withdraw his bid after submission prior to deadline prescribed for submission of bid.
- 12.2 The bidder's modification, revision or withdrawal shall have to be online and digitally authenticated as per clause 8 of Section-III.
- 12.3 No bid shall be modified subsequent to the deadline for submission of bids.

13. **OPENING OF BIDS BY PURCHASER**

- 13.1 The purchaser shall open bids online in the presence of the authorized representatives of bidders online who chose to attend, at time & date specified.
- 13.2 The bidder's representatives, who are present, shall sign in an attendance register Authority letter to this effect shall be submitted by the authorized representatives of bidders before they are allowed to participate in bid opening.
- 13.3 Only one representative of any bidder shall be authorized and permitted to attend the bid opening.
- 14. Name of envelopes to be opened & information to be read out by Bid Opening Committee. In single stage, two biding system, the bids will be opened in 2 steps i.e. the technocommercial bid shall be opened on the date of tender opening given in NIT. The financial bid will not be opened on the date of opening of techno commercial bids.
 - Thereafter the TEC will evaluate Techno-commercial bids & the report of TEC will be approved by competent authority. The financial bids of those bidders who are approved to be techno-commercially compliant by the competent authority, will be opened by TOC in front of techno-commercially eligible bidders or authorized representatives by sending them a suitable notice.
- 15. The date fixed for opening of bids, if subsequently declared as holiday by the BSNL, the revised date of schedule will be notified. However, in absence of such notification, the bids will be opened on next working day, time and venue remaining unaltered.

16. CLARIFICATION OF BIDS

- 16.1 To assist in the examination, evaluation and comparison of bids, the purchaser may, at its discretion ask the bidder for the clarification of its bid. The request for the clarification and the response shall be in writing. However, no post bid clarification at the initiative of the bidder shall be entertained.
- 16.2 If any of the documents, required to be submitted along with the technical bid is found wanting, the offer is liable to be rejected at that stage. However the purchaser at its discretion may call for any clarification regarding the bid document within a stipulated time period. In case of non compliance to such queries, the bid will be out rightly rejected without entertaining further correspondence in this regard.

17. PRELIMINARY EVALUATION

- 17.1 Purchaser shall evaluate the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are generally in order.
- 17.2 If there is a discrepancy between words and figures, the amount in words shall prevail. If the bidder does not accept the correction of the errors, its bid shall be rejected.
- 17.3 Prior to the detailed evaluation, the Purchaser will determine the substantial responsiveness of each bid to the Bid Document. For purposes of these clauses, a substantially responsive bid is one which conforms to all the terms and conditions of the Bid Documents without material deviations. The purchaser's determination of bid's responsiveness shall be based on the contents of the bid itself without recourse to extrinsic evidence.
- 17.4 A bid, determined as substantially non-responsive will be rejected by the purchaser and shall not subsequent to the bid opening be made responsive by the bidder by correction of the non-conformity.
- 17.5 The Purchaser may waive off any minor infirmity or non-conformity or irregularity in a bid which doesn't constitute a material deviation, provided such waiver doesn't prejudice or affect the relative ranking of any bidder.

18. EVALUATION AND COMPARISON OF SUBSTANTIALLY RESPONSIVE BIDS.

- 18.1 The Purchaser shall evaluate in detail and compare the bids previously determined to be substantially responsive.
- 18.2 The evaluation and comparison of responsive bids shall be done for entire tender on the basis of quoted rates offered to BSNL as a package excluding GST.

19. **CONTACTING THE PURCHASER**

- 19.1 No bidder shall try to influence the Purchaser on any matter relating to its bid, from the time of the bid opening till the time the contract is awarded.
- 19.2 Any effort by a bidder to modify its bid or influence the purchaser in the purchaser's bid evaluation, bid comparison or contract award decision shall result in the rejection of the bid.

Section-IV

<u>Important Instruction to Bidders Regarding Online Tendering (E-Tendering)</u>:

- (i) Bidder is required to have class 3 digital signature certificate (DSC).
- (ii) Bidders are advised to complete all bidding procedure well before last date and time to avoid last hour hassles. BSNL or e-tendering service provider shall not be responsible for any failure due to any circumstances.
- (iii) Amendments(s) if any, to the tender document will be notified on the website https://etenders.gov.in/eprocure/app. It is the responsibility of the bidder(s) to keep themselves updated of such amendments.
- (iv) The bid can only be submitted after uploading mandatory documents like Demand draft or Pay order or banker's cheque or BSNL payment slip for bid document cost and Bid Security declaration and undertaking.

AGM (Operation) O/O GMTD Shimla Phone: 0177-2628788 FAX: 0177-2622531

SECTION-V

GENERAL (COMMERCIAL) CONDITIONS OF CONTRACT

1. APPLICATION

The General Conditions shall apply in contracts made by the Purchaser for the procurement of Services.

2. **STANDARDS**:

The Services supplied under this contract shall conform to the standards prescribed in the Specifications /Requirement of office/computer stationery.

3. PATENT RIGHTS:

The bidder shall indemnify the Purchaser against all third party claims of infringement of patent, trade mark or industrial design rights arising from use of the Services or any part thereof in BSNL.

4. PERFORMANCE SECURITY:

- 4.1 The bidder shall furnish performance security to the purchaser for an amount of 3% of contract value within 15 days of the receipt of acceptance letter or as specified in acceptance letter.
- 4.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the bidder's failure to complete its obligations under the contract.
- 4.3 The performance security bond shall be in the form of Bank guarantee issued by a scheduled Bank and in the form provided in the bid document, Section IX and Bank Guarantee will be valid for 6 months more after the date of expiry of contract (i.e. 18 months) from the date of award of tender.
- 4.4 The performance security will be discharged by the purchaser after completion of the bidder's performance obligations including warranty obligations under the contract.
- 4.5 The EMD Bid security/declaration as per Section-XIV in accordance with the tender document.

5. PAYMENT TERMS AND CONDITIONS:

The following documents are to be submitted along with the bills for claiming the payment:

- 5.1 The contractor should submit bills in duplicate .The checklist as detailed vide clause no.5.2 of Section-V duly verified by concerned SDO and further c/s by DE concerned. Full Payment will be made on monthly basis on submission of bill/claim by way of RTGS/ECS as per agreement against the completed work as per work order. The monthly bill/claim will be submitted by the contractor along with following supporting documents to AGM (Operation) O/o GMTD Shimla-9.
- (a) The Satisfactory Service reports of the completed work showing Exchange/BTS wise details of Power Plant Modules with Serial Numbers repaired during the reporting month duly signed by SDE or controlling Officer counter signed by the DE concerned shall be enclosed with bill.
- (b) Documents regarding payment of EPF, ESI (if applicable) and Goods & Services Tax etc. payable by the contractor as per his statutory Obligations if applicable.
- (c) Goods and Service Tax Number (GST No.) and PAN Number should be printed on the bill.
- (d) The bill should be submitted by 5th of every month. No claim will be entertained if bill received after three months of completion of work.
- (e) Payments shall be released only after approval of SSA Head.

- 5.2 Checklist Points (To be endorsed on the bill):
 - Contract No......dated.... Bill No. dated
 - (i) Work has been done satisfactory as per contract bearing
 - Number..... date......
 - And further w/o Number......date for the period
 - (ii) Rate approved/accepted as per agreement
 - (iii) All documents have been attached as required as per contract.
 - (iv) No complaints received against contractor.
 - (v) Nothing is due from contractor.
 - (vi) No damages done by the contractor during performance of duty.
 - (vii) No penalty is applicable as per contract.
 - (viii) All statutory obligations as per labour laws (if applicable) have been complied by the vendor.

6. PRICES:

- 6.1 The Prices charged by the Contractor for Services performed under the contract shall not be higher than the prices approved by the Purchaser.
- The price approved by the BSNL for Provision of Services will be including all levies / Taxes except GST.

7. SUBCONTRACTS:

Sub contract will not be allowed.

8. PENALTY FOR DELAY IN THE CONTRACTOR'S PERFORMANCE:

- 8.1 In case of delay beyond Turn Around Time of 25 days, a penalty of Rs. 100/-per day per module of 25 Amp & Rs 200/- per day per module 50 Amp/100 Amp/200 Amp of delay will be imposed subject to maximum 10% of the work order amount.
- 8.2 Performance of Services shall be made by the Contractor in accordance with the time schedule specified by the purchaser in its work/purchase order. In case the Services are not performed as indicated in the work/purchase order, the Purchaser reserves the right either to short close/cancel this work/purchase order and/or recover liquidated damage charges. The cancellation/short closing of the order shall be at the risk and responsibility of the Contractor.
- 8.3 Delay by the Contractor in the performance of Services shall render the Contractor viable to any or all of the following sanctions, forfeiture of its performance security imposition of liquidated damages and/or termination of the contract for default.
- 8.4 If at any time during performance of the Contract the Contractor should encounter conditions impending timely delivery of the Services and performance of service, the Contractor shall promptly notify to the Purchaser in writing of the fact of the delay, it's likely duration and its causes(s). As soon as practicable after receipt of the Contractor's notice, the Purchaser shall evaluate the situation and may at its discretion extend the period for performance of the contract after discussion with the Contractor.

10. FORCE MAJEURE:

- 10.1 If any time, during the continuance of this contract, the performance in whole or in part by either party or any obligation under this contract shall be prevented or delayed by reason of any war, or hostility, acts of the public enemy, civil commotion sabotage, fires, floods, explosions, epidemics, quarantine restrictions, of any such eventuality is given by either party to the other within 21 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any such claim for damages against the other in respect of such non-performance or delay in performance under the contract shall be resumed as soon as practicable after such event may come to an end or cease to exist, and the decision of the Purchaser as to whether the Services have been resumed or not shall be final and conclusive, provided further if the performance, in whole or part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days either party may, at his option terminate the contract.
- 10.2 Provided also that if the contract is terminated under this clause, the Purchaser shall be at liberty to take over from the contractor at a price to be fixed by the Purchaser, which shall be final, all unused, undamaged and acceptable materials, bought out components and stores in the course of manufacture in possession of the contractor at the time of such termination of such portions thereof as the Purchaser may deem fit excepting such materials bought out components and stores as the contacts may the concurrence of the Purchaser elect to retain.

11. ARBITRATION:

- 11.1 In the event of any question dispute or difference arising under this agreement or in connection there-with except as to matter the decision of which is specifically provided under this agreement, the same shall be referred within six months from the date of completion of work to the sole arbitration of the Chief General Manager HP Telecom Circle, Shimla or in case his designation is changed or his office is abolished then in such case to the sole arbitration of the officer for the being entrusted whether in addition to the functions of the CGM HP Telecom Circle, Shimla or by whatever designation such officers may be called (hereinafter referred to as the said officer) and the Chief General Manager HP Telecom Circle, Shimla the said officer is unable or unwilling to act as such to the sole arbitration or some other person appointed by Chief General Manager HP Telecom Circle, Shimla, or the said officer. The agreement to appoint an arbitrator will be in accordance with the Arbitration and Conciliation Act, 2015 There will be no objection to any such appointment that the arbitrator is Nigam servant or that he has to deal with the matter to which the agreement relates or that in the course of his duties as Nigam Servant he has expressed views on all or any of the matter under dispute. The award of the arbitrator shall be final and binding on the parties. In the event of such arbitrator to whom the matter is originally referred being transferred or vacating his office or being unable to act for any reasons whatsoever such Chief General Manager HP Telecom Circle, Shimla or the said officer shall appoint person to act as arbitrator in accordance with terms of the agreement and the person so appointed shall be entitled to proceed from the stage at which it was left out by his predecessors.
- 11.2 The arbitrator may from time to time with the consent of parties enlarge the time for making and publishing the award. Subject to aforesaid Indian Arbitration and Conciliation Act 2015 and the Rules made there under, any modification thereof for the time being in force shall be deemed to apply to the arbitration proceeding under this clause.
- 11.3 The venue of the arbitration proceeding shall be the Office of the Chief General Manager Telecom. Himachal Circle, Shimla or such other Places as the arbitrator may decide.

12. **SET OFF**:

Any sum of money due and payable to the contractor (including security deposit refundable to him) under this contract may be appropriated by the purchaser or the Nigam or any other person or persons contracting through the BSNL and set off the same against any claim of the Purchaser or Nigam or such other person for payment of a sum of money arising out of this contract made by the Contractor with Purchaser of Nigam or such other person of persons contracting through Nigam.

13 COURT JURISDICTIONS

- 13.1 Any dispute arising out of the tender/ bid document/ evaluation of bids/ issue of Work order/purchase order shall be subject to the jurisdiction of the competent court at the place from where the NIT/ tender has been issued.
- 13.2 Where a contractor has not agreed to arbitration, the dispute/ claims arising out of the Contract/ PO entered with him shall be subject to the jurisdiction of the competent Court at the place from where Contract/ PO has been issued. Accordingly, a stipulation shall be made in the contract as under.

"This Contract/ PO is subject to jurisdiction of Court at Shimla only".

Note:- Mandatory Licensing requirements with regards to security related concerns issued by the Government of India from time-to-time shall be strictly followed and appropriate clauses shall be added in all bid documents.

Necessary guidelines in this regard shall be issued separately.

Section-VI A Scope of Work

Service to be provided by the Vendor or his/ her representatives:

- 1. The work comprises of Repair of SMPS Type Power Plants of different makes, Models installed / working at Telephone Exchanges/ GSM BTS Sites in Shimla Telecom District.
- 2. The repair of SMPS Power Plants shall be done at Sub Divisional level w.r.t. requisitions received from the concerned field Officers i.e. JTO/SDO or as per instructions issued from O/o GMTD Shimla from time to time.
- 3. The contractor shall keep adequate storage of spare parts and delay on account of non availability of these items will not be accepted.
- 4. The parts replaced during the contract period shall be of good quality and as per BSNL Standards.
- 5. Time allowed for repairing and return of repaired and tested OK modules (Turn Around Time or TAT Period) will be 25 days inclusive of the date on which faulty Power Plant Modules are collected for repair and the date on which the repaired and tested OK Power Plant Modules are returned.
- 6. After repair, the warranty of the repaired Power Plant Modules or complete Power Plant will be three months and in case, the repaired Power Plant Modules become faulty within the warranty period, the same shall be repaired free of cost by the vendor.
- 7. Any clarification on the detail of work can be obtained from the concerned field officers i.e. JTO/SDO/DE concerned.

8. EXTENSION OF TIME LIMIT (To carry out work beyond TAT):

- 8.1 It will be in the discretion of the GMTD Shimla to revise or modify or extend the time limit specified for the work awarded as per work order to the contractor or to further specify the quantum of work to be completed within a specified period, a written request should be submitted by the contractor within TAT period explaining the reasons for which such extension of time asked for, and the GMTD Shimla in the particular case is convinced and satisfied that, such extension or revision or modification is in the interest of the BSNL. In such cases payment of penalty for delay become liable based on such revised or modified or extended time limits and the conditions under which such extension or modification or revision has been made.
- 8.2 The fact that, the time schedule has been altered at a certain stage of the work on request from the contractor as mentioned in the preceding paragraph, upto the date of such revision is not further relax able to the contractor.
- 8.3 The GMTD Shimla while revising the time schedule may further specify and make it one of the conditions for such modification of the time schedule that, the contractor may be prepared to pay further penalty for any delay in completion, of the work even beyond the periods specified in the modification time schedule.

Section-VI B

Schedule of Requirement

The Estimated Quantum of SMPS Type Power Plant Modules to be repaired at Telephone Exchanges/GSM BTS Locations in Shimla SSA:

SN	Type of Power Plant Modules to be Repaired	Estimated Quantum (Nos.)
1	25 Amps	124
2	50 Amps	113
3	100 Amps	229
4	200 Amps	11

Note: However, the repair work will be carried out as per actual faults basis.

Section VII

DRAFT OF AGREEMENT

(On Non-Judicial Stamp Paper of Rs.100/- only)

1.	This agreement made the day of	between the Chairman cum
	Managing Director BSNL acting through General M	lanager Telecom District, Shimla (hereinafter
	referred to as "the Nigam") of the one part;	
	supplier) (hereinaft	er referred to as "the supplier") of the other
	part.	
2.	Whereas the Nigam is desirous that certain Services by the supplier, viz. (brief description of Services a	and services) supply etc; of
	and has accepted/approved a tender submitted by t document reference (NIT NO dated services at the rates as mentioned in Acceptance/Ap) for the supply of those Services and
3.	Now this agreement witnessed as follows:	.1
4.	In this agreement words and expressions shall had conditions in the above referred tender documents.	ave the same meaning as in the terms and
5.	The following documents shall be deemed to form agreement, viz.:	and be read and constructed as part of this
•	the NIT, Tender form, the supplier's offer and the pi	
	been accepted in writing by the Nigam in the accepta	
•	the schedule of requirement/ list of items and the t	technical specifications in the above referred
	tender documents.	
•	the acceptance/approval letter No	dated
6.	In consideration of the payment to be made by mentioned, the supplier hereby covenants with the and to remedy defects therein in conformity in all acceptance letter/purchase letter and tender docume	Nigam to provide the Services and services I respects with the provisions of the Nigam
7.	The Nigam hereby covenants to pay the supplier in and services and the remedying of defects therein	consideration of the provision of the Services
	become payable under the provision of the tender do	
8.	In the witness whereof the parties hereto have accordance with their respective laws the day and year	
	Signed, sealed and	Signed, sealed and
	delivered	delivered
	by the said (for the Nigam)	by the said (for the Supplier)
	by the sald (for the Nigam)	by the said (for the Supplier)
	(Witness) in the presence of:	(Witness) in the presence of
	(vvidicos) in the presence of.	(vviii) coo, in the presence of

Section - VIII

INFORMATION ABOUT TENDERER

(TO BE FURNISHED AND RETURNED BY TENDERER)

- 1. Full Name under
- 2. which tenderer is trading:
- 9. Address of tenderer:
- 3. Phone No. and Fax No.
- 4. Constitution of tenderer (Proprietorship/Partnership/Pvt. Ltd./Ltd.)
- 5. Name of the Proprietor or partners or Directors (as the case may be)
- 6. Partnership is registered? Furnish particulars of registration.
- 7. How long tenderer is in this business?
- 8. Name and address of regular customers/clients.
- 9. Banker Name and address
- 10. Income tax permanent account number (PAN)
- 11. GST Number
- 12. Declaration by the tenderer

I/We hereby certify that particulars furnished above are true to best of my/our knowledge and belief(s). It is understood that information furnished will treated as confidential and will not be divulged.

Section - IX

BHARAT SANCHAR NIGAM LIMITED OFFICE OF THE GENERAL MANAGER TELECOM. DISTRICT SHIMLA

PROFORMA OF PERFORMANCE SECURITY DEPOSIT

Performance Security Deposit Exemption Bank Guarantee (on Non Judicial stamp paper of RS.100/-)

The Chairman cum Managing Director, BSNL, Acting through General Manager Telecom District, Shimla

1. In Consideration of the Chairman cum Managing Director, BSNL, acting through GMTD, Shimla (hereinafter called "the beneficiary") having agreed to exempt (Name and address of the said Supplied") from the decreased we don't be a said Supplied of the said
supplier) (hereinafter called" The said Supplier") from the demand under the
terms and conditions of provisional Acceptance/Approval letter No
dated given by the beneficiary to the said supplier, for the Tender No
dated for supply of (hereinafter called "the said tender terms"); of
performance security deposit for the due fulfilment by the said supplier of the terms and conditions
contained in the said tender terms on production of Bank guarantee for Rs (in words
Rsonly); We Name and Address of Bank, (hereinafter referred as
the "Bank") at the request of supplier do hereby undertake to pay to the beneficiary an amount not
exceeding Rs (In words only) against any loss or damage caused to or
suffered to or would be caused to or suffered by the beneficiary by reason of any breach by the
said supplier of any of the terms and conditions contained in the said tender terms.
2. We,Name & Address of Bank do hereby undertake to pay the amount due and payable under this guarantee without any demure, merely on a demand from the beneficiary
stating that the amount claimed is due by way of loss or damage caused to or would be caused to
or suffered by the beneficiary by reason of any breach by the said supplier of any of the terms and
conditions contained in the said Tender terms or by reason of the supplier failure to perform as per
the said tender terms. Any such demand made on the bank shall be conclusive as regards the
amount due and payable by the bank under this guarantee. However, our liability under this
guarantee shall be restricted to an amount not exceeding Rs (in words Rs
only).
3. We, Name & Address of Bank undertake to pay to the beneficiary any
money so demanded notwithstanding any dispute or disputes raised by the supplier in any suit or
proceeding pending before any court and tribunal relating thereto out liability under this present
being absolute and unequivocal. The payment so made by us under this bond shall be valid
discharge of our liability for payment there under and supplier shall have no claim against us for
making such payment.
4. We,Name & Address of Bank, further agreed that the guarantee herein
contained will remain in full force and effect during the period that would be taken for the
performance of said tender terms and that it shall continue to be enforceable till all the dues of the
beneficiary under or by virtue of the said tender terms have been fully paid and its claim satisfied
or discharged or till the beneficiary certified that the terms and conditions of the said tender terms
have been fully and properly carried out by the said supplier and accordingly discharges the
guarantee. The demand if any for payment under the terms of this contract shall be made by the

beneficiary within	the said period oi	(date of expi	ry or warranty) oni	y. The
beneficiary may en	force the right pursuant to such	demand in any cou	urt or tribunal in acco	rdance
of law.				
5. We,	Name & Address of Bank	, further agreed v	with the beneficiary t	hat the
beneficiary shall ha	ave the fullest liberty without ou	ir consent and with	out affecting in any r	nanner
our obligations her	eunder to vary the terms and c	onditions of the sai	d tender terms of to	extend
time of performance	e by the said supplier from time	e to time or to post	oone for any time or	time to
time any of the por	wers exercisable by the benefic	iary against the sai	d supplier and to for	bear or
enforce any of the	terms and conditions relating to	the said supplier of	of for any forbearance	act or
	irt of the beneficiary or any indul			
by the any such ma	atter or thing whatsoever which	under the law relati	ing to sureties would	but for
	e effect of so relieving us.			
	shall not be discharged due to	the change in the c	onstitution of the bar	າk or of
the said supplier.				
	Name & Address of Bank			ke this
guarantee during it	s currency except with the previ	ous consent of the b	peneficiary in writing.	
Dated		_		
Place	-	S	Signature of Bank with	า seal

SECTION-X

UNDERTAKING & DECLARATION

a)	Certif	ied that:		
	1.		have read, understood and agree with all the included in the tender documents & offer to execute the tender form.	
	2.	•	ment & commence the work in time, the EMD Bid XIV in accordance with the tender document. / SD the BSNL.	
b)	The to	enderer hereby covenants and decl	ares that:	
	1.	All the information, Documents, Pho- along with the Tender offer are corre	oto copies of the Documents/ Certificates enclosed et.	
	2.	2. If anything is found false and/or incorrect and/or reveals any suppression of fact time, BSNL reserves the right to debar our tender offer/ cancel the LOA/ Purchasorder if issued. In addition, BSNL may debar the contractor from participation in its tenders.		
	3.		ave been made in the downloaded tender document the tender document appearing on the website.	
		In case of any correction/ addition/ a	alteration/ omission in the tender document, the bid	
		shall be treated as non responsive a	nd shall be rejected summarily	
		Date:		
			Signature of Tenderer	
		Place:	Name of Tenderer	

(C) For Letter of Authorization for attending Bid Opening Event.

(To be typed preferably on letter head of the company)

Subject: Authorization for attending Bid opening

I/ We Mr. /Ms. no					our	bid	for	the	tender
on	(date) in	the Meeting	Roo	om, O/o	which	is	due	to	open
(alternative) whose above on our behalf	signatures are	/ Msattested below, to							
Signature of the Rep									
Name of the Repres	sentative								
Signature of the alte	ernative Repres	entative							
Name of the alterna	tive Representa	ative							

Above Signatures Attested

Signature of Bidder/ Officer authorized to sign on behalf of the Bidder

Note 1: Only one representative will be permitted to attend the Bid opening

2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not received.

SECTION- XI Special Conditions of the Contract:

The Special (Commercial) Conditions of Contract (SCC)shall supplement General (Commercial) Conditions of Contract (GCC)) as contained in Section-V and wherever there is a conflict, the provisions herein shall prevail over those in Section-V i.e. General (Commercial) Conditions of Contract (GCC):

- a) The bidder shall ensure provision of necessary safety devices Tools/ kits etc required for discharge of Services as mentioned in Section-VI(Annexure-A, Scope of work) at his own cost and shall recoup the same from time to time.
- b) <u>Risk Clause</u>: BSNL reserves the right to discontinue the service at any time, if the services are found unsatisfactory by giving a show-cause to be replied within a week and also has the right to award the work contract to any other agency at the risk and cost of current agency and excess expenditure incurred on account of this can be recovered from Security Deposit or pending bills or by raising a separate claim.
- c) The term of contract will be for one year from the date of award of work. The quantity shown in the schedule of requirement section VI-B i.e. Hiring of Services may increase or decrease depending up on the requirement during contract period. BSNL reserves the right to extend the contract for another one year in a spell of three months at a time on same terms and condition and tendered amount will increase to that proportion accordingly.
- d) The BSNL reserves the right to disqualify such bidders who have a record of not meeting Contractual obligations against earlier contracts entered into with the BSNL.
- e) The bidder shall be liable for any theft, sabotage etc. of BSNL property and the damages/ losses if any will be recovered from the contractor. The contractor shall report any such incident to the site in charge immediately.
- f) Work/Purchase order will be issued by AGM (Operation) O/o GMTD, BSNL SHIMLA after perusal from GMTD SHIMLA. Work/Purchase Order will be issued from time to time as per requirement throughout the currency of contract.
- g) BSNL will not be responsible for any loss suffered due to increase or decrease in quantity.

SECTION-XII

Bid Form for "Repair of SMPS Type Power Plants in Shimla Telecom District of HP Telecom Circle"

То	From,	
complete address of the purchaser>	<complete address="" b<="" of="" p="" the=""></complete>	Bidder>
Bidder's Reference No:	Dated	
Ref: NIT No.: 002-614/2021-22/Tender/PF	Modules/Repair/Opn/SML/04	Dated
1. Having examined the above menti Clarification / addenda Nos hereby duly acknowledged, we, the	datede undersigned, offer to supply and conformity with the said co	the receipt of which is dideliver and contract and
Bid submitted by us is properly sea and replacement.	aled and prepared so as to preve	nt any subsequent alteration
 We agree to abide by this Bid for a subsequently extended period, if a to the aforesaid period. 	•	. •
4. We understand that you are not bo	ound to accept the lowest or any b	oid, you may receive.
If our Bid is accepted, we will present a sum @ 3% of the contract.If our Bid is accepted, we undertact.	act value for the due performance	e of the contract.
services specified in the contract Section-2 (Tender Information).	-	
7. Until a formal Purchase Order of C written acceptance thereof in yo between us.		_
Dated: day of		
Witness	Signature Name In the capacity	of
Signature	Duly authorized to sign the bid	for
Name Address	and on behalf	of

SECTION-XIII

(For view purpose only)

(Financial Bid)
(to be uploaded online)

The format given herein is only for view purpose. Bidder has to download the excel file given on website after he applies for tender, fill rates in excel file and upload the same on website.

Signature of tenderer: Seal: Date:

SECTION-XIV

Bid Security/EMD DECLARATION (As p

er the BSNL CO Ltr No. BSNLCOMMT/12(15)/1/2021-MMT dated 05-12-20)

BID SECURITY/EMD UNDERTAKING & DECLARATION

I/ We	R/o	and authorized signatory of the firm	
M/s	(Hereafter referred to as Bidder) ha	ave read, understood and agree with all the terms and	
conditions included in the	tender documents for participation in the	tender of work/supply of	
	Vide tender no	do hereby undertake and declare the	hat:
1. If I/ We does not accep	ot the APO/AWO and/or does not submit t	the PBG or fail to enter into the agreement & commence	the
work in time as per BSNL	_ order		
2. If any loss or damage of	caused to or would be caused to or suffer	red by the BSNL by reason of breach by the bidder(s) of	any
of terms or conditions cor	ntained in the said tender document or by	reason of the bidder (s) failure to perform the said	
Agreement.			
3. If anything is found fals	se and/or incorrect a		
nd/or reveals any suppres	ssion of fact at any time,		
4. If the bidder either regi	stered with body specified by Ministry of I	Micro, Small & Medium Enterprise or Non MSE bidder	
claiming any concessiona	al benefits is awarded work by BSNL and	subsequently fails to obey any of the contractual	
obligations,			
5. If I/We withdraws or an	nends the bid or impairs or derogates fror	m the bid in any respect during the period of bid validity	
specified by the bidder in	the bid form I hereby undertake that under	er any/all the above conditions, BSNL reserves the right	to
debar our tender offer/ ca	ancel the LOA/ Purchase/ work order if iss	sued, and to suspend/Debar/Ban for a period of one yea	ır

from the date of such order/instance. BSNL can debar my/our firm from any further work/ contract by BSNL for one year from	
the date of issue of such order.	
This Declaration is being submitted in lieu of EMD/Bid Security	
Date:	Signature of Tenderer
Place:	Name of Tenderer
Along with date & Seal	
SECTION-XV	
(TO BE SUBMITTED BY THE BIDDER)	
UNDERTAKING	
I/We hereby undertake that, if our firm is selected a	as L1 bidder and fails to deposit the performance security or
refuses to accept the tender then our firm is li	
able to be barred for one year in participation of an	y tender floated by BSNL.
I/We also hereby undertake that the information fur	nished above is true, complete and correct to the best of my
knowledge and belief. I understand that in the event of my in	formation being found false or incorrect at any stage, my
candidature / bid offer/contract agreement shall be liable to	cancellation / termination without notice or any compensation in
lieu thereof. I will have be no objection for that.	
Dated:	Authorised Signatory:
	Name :-

Seal: