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**NAME OF WORK: - Repairing & Servicing of 50 KVA DEA set of TE building at Nurpur under SSA
Dharamshala (HP).**

Name of Agency :-

Date of Application :-

Date of issue of Tender
Documents :-

Cost of Tender :- **Rs.177.00**

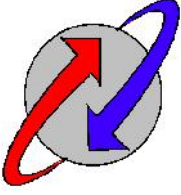
Date of Opening :-

UNDERTAKING

It is undertaken that we have gone through all the clauses /sub-clauses & terms & conditions of the BSNL EW-6 & BSNL EW -8 forms. We abide by that & we understand that the same shall be part & parcel of the agreement.

Signature of Contractor

Sub Divisional Engineer (E)
BSNL Electrical Sub Division
Dharamshala (HP)-176215

Office of the Sub Divisional Engineer (E), BSNL Electrical Division Head Post Office Complex , BSNL CSC, building Dharamshala-176215 Tel.No. 01892-222500		BHARAT SANCHAR NIGAM LIMITED (A Govt. of India Enterprise)
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Name of Work :- - Repairing & Servicing of 50 KVA DEA set of TE building at Nurpur under SSA
Dharamshala (HP)

S.No	DETAILS	PAGE
1		
2	CORRECTION SLIP	2
3	WEB NOTIFICATION	3 To 6
4	NIT (FORM BSNL EW – 6)	7 To 9
5	TENDER (FORM BSNL EW 8	10 To 11
6	PROFORMA OF SCHEDULES	12 to 15
7	IMPORTANT NOTE TO CONTRACTOR	16 To 18
8	Important Conditions for tenders applicable from GST perspective	19 to 20
9	Annexure I to VIII (PERFORMA FOR EMD & PREFORMANCE GUARANTEE ETC.	21 To 29
10	SCHEDULE OF WORK & ABSTRACT OF COST	31
11	SPECIFICATION	32 to 37
12	LIST OF APPROVED MAKES	39 to 40

This certified that this NIT contains ...40_ pages excluding pages A ,

CORRECTION SLIP

Addendum/Modification to BSNL EW -8 & BSNL EW -6 Forms Conditions of contract-Definitions:-

All reference to :-

- i) BSNL EW /Public work department/P&T Department./D.O.T. /B.S.N.L**
- ii) D.G. works/ Additional Chief Engineer BSNL EW /Chief Engineer of Zone.**
- iii) Administrative Head of BSNL EW /P&T Department.**
- iv) BSNL EW Circles/Civil Circle.**
- v) Ministry of works, Housing & supply.**
- vi) Government.**

In various clauses shall be taken to mean :-

- i) Bharat Sanchar Nigam Limited.**
- ii) Chief Engineer (E), Bharat Sanchar Nigam Limited.**
- iii) Administrative Head of Bharat Sanchar Nigam Limited.**
- iv) Telecommunications Electrical Circle.**
- v) Bharat Sanchar Nigam Limited (Ministry of Communications)**
- vi) Bharat Sanchar Nigam Limited**

WEB NOTIFICATION

The Sub Divisional Engineer (E) BSNL Electrical Sub Division Dharamshala (HP)-176215 invites on behalf of Bharat Sanchar Nigam Limited sealed item rate tenders for the work of: - Repairing & Servicing of 50 KVA DEA set of TE building at Nurpur under SSA Dharamshala (HP)

Last date of receipt of application up to **27-05-2021 (5.00 P.M.)**

For further details please visit our Web Site. www.hp.bsnl.co.in

**Sub Divisional Engineer (E)
BSNL Electrical Sub Division
Dharamshala (HP)-176215**

SHORT TERM TENDER NOTIFICATION

The Sub Divisional Engineer (E) BSNL Electrical Sub Division Dharamshala (HP)-176215 invites on behalf of Bharat Sanchar Nigam Limited sealed item rate tenders for the work from the eligible contractors satisfying the following conditions as given below :-

Name of work	Estimated cost (Rs.)	Earnest Money Deposit (Rs.)	Time for completion
Repairing & Servicing of 50 KVA DEA set of TE building at Nurpur under SSA Dharamshala (HP)	Rs 15948.00	Rs. 319.00	10 days

A. Eligibility Conditions

The Contractors satisfying the following conditions:

1. BSNL enlisted contractors in Electrical category IV (E) & above.

Or

Average annual turnover during the last 3 years, ending 31st march of the previous financial year, should be at least 30% of the estimated cost.

And

Three similar successfully completed works costing not less than the amount equal to 40 % of the estimated cost put to tender.

OR

Two similar successfully completed works costing not less than the amount equal to 60 % of the estimated cost put to tender.

OR

One similar successfully completed works costing not less than the amount equal to 80 % of the estimated cost put to tender.

The contractor shall also submit and confirm:

- Documentary proof of satisfying the eligibility conditions as above , copy of PAN card, copy of CA certificate for turnover, Original authorization of person quoting the tender from Directors/ Proprietor of the company, Near relative certificate from or on behalf of Directors/ Proprietor of the company. (All the documents shall be self attested / certified by any BSNL Executive /Notary /Gazette Officer of Central Govt.).
- The intending Tenderer must read the terms and conditions of tender document, BSNL EW-6 & EW-8 carefully which can be accessed from web site www.tenderwizard.com/BSNL or www.hp.bsnl.co.in. He should only submit his tender if he considers himself eligible and he is in possession of all the documents required.
- ◆ Documentary proof of satisfying the eligibility conditions as per “1” above , copy of PAN card, copy of CA certificate for turnover, Original authorization of person quoting the tender from Directors/ Proprietor of the company, Near relative certificate from or on behalf of Directors/ Proprietor of the company. (All the documents shall be self attested / certified by any BSNL Executive /Notary /Gazetted Officer of Central Govt.).
- ◆ The firm should have GST registration as per GST Act in Himachal Pradesh and should further have EPF and ESI registration certificates from appropriate Govt. authorities.
- ◆ The firms who claim to be exempted from the ESI & EPF registration need to submit an affidavit on Non-judicial stamp paper for the same as per Performa at (Annexure–IV).
- ◆ If the firms do not have ESI & EPF registration, they will though be allowed to participate in the bid process, but they will have to get the ESI & EPF registration within 15 days from the date of issue of intimation from BSNL regarding intent to accept the tender, else their EMD shall be forfeited absolutely and the firm shall not be allowed to participate in the next tender for the same work. If

the firm fails to produce ESI & EPF registration certificate on more than one occasion, the firm shall be barred from participating in all future tenders.

Declaration of Non-Relative certificate (Annexure-III) & GSTN (Annexure –V)

- ◆ Tender cost & EMD in prescribed form.
- ◆ The tenderer shall submit the tenders in 2 sealed covers marked as cover 1st and 2nd. The first cover should contain the earnest money deposited in the shape of FDR/CDR/Demand Draft/ Pay order/BG from the scheduled Bank or Nationalized Bank/State Bank guaranteed by Reserve Bank of India drawn in favour of **ACCOUNTS OFFICER (Cash) , O/o GMTD B.S.N.L., Dharamshala**, and the second cover should contain the tender documents. In case 1st cover is not annexed or earnest money is not in proper form, the 2nd cover containing tenders will not be opened at all.
- ◆ The tender documents and all other relevant information/condition can be had on all working day on payment of Rs. 177.00(One Hundred and Seventy seven Only) i/c taxes in DD/Cash (non refundable).
- ◆ In case Holiday is declared on the opening date tender will be opened at 3.30 P.M. on next working day.

Note:- Tender documents can also be downloaded from the web site www.hp.bsnl.co.in The firm to quotes on the tender downloaded from web site shall strictly adhere to following procedure :-

1. The tender shall be submitted in two envelope system.

A. First envelope shall contain tender application (if tender downloaded from WEB), tender fee , attested documents proving fulfillment of eligibility criteria as per the tender notice and EMD in proper form. DD should be attached for tender fee, & Bank Guarantee/DD for EMD on Nationalized bank.

B. Second envelope shall contain duly filled tender documents. **The same shall be clearly written on the envelopes**

2. The 1st envelope containing tender fee, attested documents providing fulfillment of eligibility criteria and EMD in proper shall be opened first.

In case if:-

- i) Tender fee is not submitted in proper form.
- ii) EMD is not in proper form.
- iii) Firms fails to fulfill eligibility criteria on the basis of documents submitted in envelope.

The second envelope shall not be opened.

3. If any difference /discrepancies found between downloaded. Tender form, Viz a hard copy issued from Division office / the contents in Draft NIT issued form Div./Circle/CE (E)'s the hard copy /Draft NIT shall be final & binding. Documentary proof of satisfying eligibility conditions and valid Income Tax clearance certificate or Chartered Accountant Certificate is to be furnished along with the application on printed letter /heads. The tenders of contractors who do not deposit earnest money in the prescribed manner are liable to be rejected.

- ◆ **TENDER DOCUMENTS SHALL NOT BE SENT BY POST/COURIER.**
- ◆ **TENDERS RECEIVED BY POST/COURIER SHALL NOT BE OPENED/ENTERTAINED.**
- ◆ **CONDITIONAL TENDERS OR TENDERS WITH CONDITIONAL REBATES SHALL BE SUMMARILY REJECTED.**

Last date of receipt of application	: 27-05-2021[5.00 P.M.]
Last date of issue of tender document	: 28-05-2021[4.00 P.M.]
Last date of submission of tender document	: 29-05-2021[3.00 P.M.]
Date of opening of tender document	: 29-05-2021[3.30 P.M.]

Validity of tender shall be for **90 days** from the date of opening of tender.

No. SDE/E/BSNL/ESD/DMA/2021-2022/23

Dated: 20-05-2021

Copy for information and wide publicity to: -

- 1) Web site www.hp.bsnl.co.in
- 2) The SE(E), BSNL EZ, Shimla
- 3) The EE(E), BSNL ED, Dharamshala.
- 4) Vigilance Officer, O/o GMTD, Dharamshala. .
- 5) The SDE(E), Shimla/Solan/Nahan/Hamirpur/Mandi
- 6) Notice Board then NIT File.
- 7) Contractors.

**Sub Divisional Engineer (E)
BSNL Electrical Sub Division
Dharamshala (HP)-176215**

FOLLOWING OFFICERS MAY BE CONTACTED FOR REDRESSAL OF COMPLAINTS

Sr No.	NAME OF OFFICE	Postal Address	Telephone No	FAX No
1	CGMT, HP Circle	O/O the Chief General Manager BSNL, HPTC, Block No. 11, SDA Complex, Kasumpati, Shimla 171 009 (HP)	0177-2620220	0177- 2625325
2	The Chief Engineer (Electrical)	First Floor, Block no. 35, SDA Complex, Kasumpati, Shimla- 171009	0177-2628122	
3	The Vigilance officer HP Telecom Circle	O/O the Chief General Manager BSNL, HPTC, Ground Floor, Block No. 9, SDA Complex, Kasumpati, Shimla 171 009 (HP)	0177-2621213	0177-262213

BHARAT SANCHAR NIGAM LIMITED**B.S.N.L EW.- 6****NOTICE INVITING TENDER**

Item rate tenders are invited on behalf of the **Bharat Sanchar Nigam Limited** from eligible contractors for the work " - **Repairing & Servicing of 50 KVA DEA set of TE building at Nurpur under SSA Dharamshala (HP)** "

The work is estimated to cost Rs **15948.00**

(This estimate, however is given merely as a rough guide)

- 1- Tenders will be issued to eligible Contractors.
- 2- Agreement shall be drawn with the successful tenderer on prescribed Form No. 8 which is available as a Govt. of India Publication; Tenderer shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
- 3- The time allowed for carrying out the work will be 10 days **and shall be reckoned from** the 5th day after date of written orders to commence the work or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any indicated in the tender documents.
- 4 The site for the work is available.

OR

~~—The site for the work shall be made available in parts:-~~

5. Receipt of applications for issue of forms will be stopped by 17:00 Hrs. on 27-05-2021 & issue of tender forms will be stopped by 16:00 Hrs. on 28-05-2021

Tender documents consisting of plans, specifications, the schedule of quantities of the various classes of work to be done and the set of terms and conditions of contract to be complied with by the contractor whose tender may be accepted and other necessary document can be seen in the office of the **SDE (E) B.S.N.L ELECTRICAL Sub DIVISION, Head post office complex BSNL CSC Building, Dharamshala-176215** between hours of 11.00 A.M. & 04.00 P.M. every day except on 2nd Saturday, Sunday and Public Holidays. Tender documents, excluding standard form No. 8 will be issued from this office, during the hours specified above on payment of **Rs.177.00 inclusive of GST** (non- refundable) in cash/DD .

Note:- Tender documents can also be downloaded from the web site

www.hp.bsnl.co.in

- 6- The tenders must produce a Chartered Accountant certificate in the revised form as modified under Ministry of Finance CDBT circular No. 153/191/2002-TPL dated 13-02- 2003 as amended from time to time before papers can be sold to him.
- 7 - The tender, which should always be placed in sealed envelope with the name of work and due date written on the envelopes, will be received by the **SDE (E) B.S.N.L ELECTRICAL Sub DIVISION, Head post office complex BSNL CSC Building, Dharamshala-176215** upto 03.00 P.M. on **29-05-2021** and will be opened by him or his authorized representative in his office on the same day at 03.30 P.M.
- 8- The tender shall be accompanied by earnest money, (unless exempted) of **Rs. 319.00** in Receipt Treasury Challan/ deposit at Call Receipt of a scheduled Bank/FDR issued in favour of **Account officer (Cash) , O/o GMD B.S.N.L., Dharamshala** the amount being credited to Nationalized Bank.

The description of the work is as follows: - “ - Repairing & Servicing of 50 KVA DEA set of TE building at Nurpur under SSA Dharamshala (HP)”

Copies of other drawings and documents pertaining to the work will be open for inspection by the tenderers at the office of the above mentioned officer. Tenderer are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity, access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plants, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

- 10- The competent authority on behalf of the **B.S.N.L.** does not bind himself to accept the lowest or any other tender, and reserves to himself the authority to reject any or all the tenders received without the assigning any reason. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

Conditional tenders or tenders with conditional rebate shall be summarily rejected.

- 11- Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

12- The competent authority on behalf of the **B.S.N.L.** reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.

13- The contractor shall not be permitted to tender for works in the B.S.N.L Electrical Zone (Responsible for award and execution of contracts) in which his near relative is posted in any capacity in BSNL in that zone. He will also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any person employed in BSNL, in that zone. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of BSNL

14- No Engineer of gazetted rank or other gazetted officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as contractor for a period of two years after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractors' service.

15- The tender for the works shall remain open for acceptance for a period of **Ninety (90) days** from the date of opening of tenders. If any tenderer withdraws his tender before the said period or makes any modifications in the terms and conditions of the tender which are not acceptable to the B.S.N.L., then the B.S.N.L. shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid.

16- The Notice Inviting Tender shall form a part of the contract document. The successful tenderer/contractor, on acceptance of his tender by the accepting authority, shall within 7 days from the stipulated date of start of the work sign the contract consisting of :-

a) The Notice Inviting Tender, all the documents including additional conditions, Specifications and drawings, if any, forming the tender as issued at the time of invitation of Tender and acceptance thereof together with any correspondence leading thereto.

b) Standard BSNL EW Form-8

17. TERMINATION OF CONTRACT ON DEATH OF CONTRACTOR:

Without prejudice of any of the rights or remedies under this contract, if the contractor dies, the Engineer-in-charge on behalf of the BSNL shall have option of terminating the contract without compensation to the contractor.

18. INDULGING CONTRACTOR IN CRIMINAL/ ANTISOCIAL ACTIVITIES AND CASES UNDER INVESTIGATION / CHARGE SHEETED BY CBI OR ANY OTHER GOVERNMENT AGENCIES ETC. :

If the CBI/ Independent External Monitor (IEM)/ Income Tax/ Central Excise/ Custom Departments recommend such a course- Action will be taken as per the directions of CBI or concerned department.

I/ We hereby declare that I/we shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person, other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safely of the State.

I/We agree that should I/we fail to commence the work specified in the above memorandum, an amount equal to the amount of the earnest money mentioned in the form of invitation of tender shall be absolutely forfeited to the B.S.N.L. and the same may at the option of the competent authority on behalf of the B.S.N.L. be recovered without prejudice to any other right or remedy available in law out of the deposit in so far as the same may extend in terms of the said bond and in the event of deficiency out of any other money due to me/us under this contract or otherwise.

Dated.....

Signature of Contractor

Postal Address:--

Witness:

Address:

Occupation:

ACCEPTANCE

The above tender as modified by you (contractor) and as provided in the letters mentioned hereunder is accepted by me for and on behalf of the Bharat Sanchar Nigam Limited for sum of Rs._____

(Rupees_____)

The letters referred to below shall form part of this contract Agreement:-

- a)
- b)
- c)

For & on behalf of the B.S.N.L.

Signature _____

Dated.....

Designation _____

PROFORMA OF SCHEDULES
(Operative Schedules to be supplied separately to each intending tenderer)

SCHEDULE 'A'

Schedule of quantities (as per BSNL -8) As Per Page No. 23 to 24

SCHEDULE 'B'

Schedule of material to be issued to the contractor.

S.No.	Description of item	Quantity	Rates of figures & works at which the material will be charged to the contractor	Place of issue
1	2	3	4	5
1.	-----	Nil	-----	

SCHEDULE 'C'

Tools and plants to be hired to the contractor

S.No.	Description	Hire charges per day	Place of issue
1	2	3	4
		----- NIL -----	

SCHEDULE 'D'

Extra schedule for specific requirements/documents for the work, if any.

----- NIL -----

SCHEDULE 'E'

Schedule of component of Materials, Labour etc. for escalation.

CLAUSE 10CC

Component of materials expressed as percent of total value of work. "X" = NIL

Component of labour expressed as percent of total value of work. "Y" = NIL

Component of P.O.L. expressed as percent of total value of work. "Z" = NIL

SCHEDULE "F"

Reference to General Conditions of contract.

Name of Work:- - Repairing & Servicing of 50 KVA DEA set of TE building at Nurpur under SSA
Dharamshala (HP)

Estimated cost of work: **Rs 15948.00**

Earnest money: **Rs. 319.00**

Performance guarantee: 5% of Contract Value in the form of bank guarantees (of a Nationalized / Schedule Bank in a standard format)/CDR/FDR/DD within two weeks from the date of issue of award letter. The validity period of the performance bank guarantee shall be One Year from the date of actual completion of work (**Ref. Page no. 86 of BSNL EW-8 for individual work**)

Security Deposit: In addition to performance guarantee a sum @ 10% of the gross amount of the bill shall be deducted from each running bill of the contractor till the sum along with the sum already deposited as earnest money, will amount to security deposit of 5% of the Contract value of the work. The amount shall be refunded after One Year from the actual date of completion of work.

GENERAL RULES:	Officer inviting tender	Sub Divisional Engineer (E)
& DIRECTIONS	Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with Clauses 12.2 & 12.3.	As per clause 12 of Important Note For Contractors (page 15)
Direction :		
2(v)	Engineer-in-Charge	Sub Divisional Engineer (E) BSNL Electrical Sub Division Dharamshala (HP)
2(viii)	Accepting Authority	SDE (E) BSNL ESD Dharamshala (HP)
2(x)	Percentage on cost of materials and labour to cover all overheads and profits.	10%
2(xi)	Department	Bharat Sanchar Nigam Ltd.
2(xii)	Standard Schedule of Rates	DSR-2014
9 (ii)	Standard CPWD Contract form	BSNLEW form 7/8 as modified & corrected upto date
Clause 2	Authority for fixing Compensation under clause 2.	Superintending Engineer (E.)
Clause 5	Time allowed for execution of work.	10 days from 5th day of the date of written orders to commence the work .
	Authority to give fair and reasonable Extension of time for completion of work	Executive Engineer (E)
Clause 7	Gross work to be done together with net payment/ adjustment of advance for materials collected, If any, since the last such payment for being eligible to interim payment.	FIVE THOUSAND
Clause 11	Specifications to be followed	AS PER SPECIFICATION ATTACHED

	for execution of work.	& CPWD
Clause 12		
12.1(ii)	Schedule of rates for determining rates for additional, altered or substituted items that cannot be determined under 12.1(i) & (ii)	DSR-2016
12.1 (iii)	Plus/minus the % over the rate entered in the schedule of rates.	-----do-----
12.1(v) A	Deviation Limit beyond which sub-clauses (i) to (v) shall not apply and clauses 12.2 & 12.3 shall apply	25% and can be extended up to 50% in urgent nature as per clause 13(a) & (b) Page16
12.1(vi)B		
(a)	Limit for value of any item of any individual trade beyond which sub-clauses (i) to (v) shall not apply and clauses 12.2 & 12.3 shall apply	-----do-----
Clause 16	Competent Authority for deciding reduced rates.	S.E.(E), B.S.N.L., Electrical Circle, SHIMLA.
Clause 36		
(i)	Minimum Qualification & experience required for Principal Technical Representative.	
(a)	For works with estimated cost put to tender more than (i) Rs. 10 Lacs for Civil work (ii) Rs. 5 Lacs for Elect./Mech. Works	Graduate or retired AE possessing at least recognized diploma.
(b)	For works with estimated cost put to tender (i) More than Rs. 5 Lacs but less than Rs. 10 Lacs for Civil Works. (ii) More than Rs. 1 Lacs but less than Rs. 5 Lacs for Elect./Mech. Works.	Recognized Diploma holder. Elect / Mech
(c)	Discipline to which the Principal Technical Representative should belong.	Elect/ Mech
(d)	Minimum experience of works.	3 years.
(e)	Recovery to be effected from the contractor in the event of not fulfilling provision of clause 36(i)	Rs. 4,000/- p.m. for Graduate Rs. 2,000/- for diploma holder
Clause 42		
(i)	Schedule/statement for determining theoretical quantity of cement & bitumen on the basis of Delhi Schedule of Rates ___ printed by C.P.W.D.	-----N.A.-----
(ii)	Variations permissible on theoretical quantities.	
(a) i)	Cement for works with estimated	N/A.

cost put to tender not more than
Rs. 5 Lacs.

ii) for works with estimated cost put to tender more than Rs. 5 Lacs.	N/A.
(b) Bitumen all works.	N/A
(c) Steel Reinforcement and structural steel sections for each diameter, section and category.	N/A.
(d) All other materials.	Nil

RECOVERY RATES FOR QUANTITIES BEYOND PERMISSIBLE VARIATION

Sl. No.	Description of item	Rates in figures and words at which recovery shall be made from the Contractor	
		Excess beyond permissible variation	less use beyond the permissible variation
1.	Cement		
2.	Steel Reinforcement		
3.	Structural Sections	----- N.A. -----	
4.	Bitumen issued free		
5.	Bitumen issued at stipulated fixed price.		

IMPORTANT NOTE FOR CONTRACTORS

- 1.0 Tax and Duties:-**
- 1.1 All taxes, Levies, duties etc. in respect of this contract (**i/c GST**) payable by the vendor & BSNL will not entertain any claim in respect of the same.
- 1.2 BSNL shall deduct statutory taxes and duties like income tax, Etc. from payment due to the firm as per rule of the State/Central Government. The Accounts Officer of the concerned SSA shall issue certificates for such deductions to the firm.
- 1.3 **GST Rate applicable to Works Contract shall be 18 % (SGST 9% & CGST 9%) (Reference Sr.no no 3-ii of CBEC Notification No II 2017 Central Tax (Rate) dated 28th June 2017)**
- 2.0 Work Contract Tax:-**
- The rates offered by the firm shall be inclusive of the works contract tax as applicable in the state. The Department shall deduct works contract tax from payments due to the firm as per rules of the state Government. Certificates for such deductions shall be issued to the firm by the Accounts Officer of the concerned SSA.
- 3.0 Octroi Certificate:** - “No octroi exemption certificate will be issued by the department”.
- 4.0 OPERATION OF CONTRACT:-**
- Operation of contract shall be governed as under:-
- (i) An exclusive letter of intent (L.O.I.) shall be issued for individual specific site along with a schedule of work and quantity in respect of each work.
- (ii) A formal work contract agreement will be made between the SDE (E) and the contractor on the basis of Master agreement and schedule of works supplied. **The period of completion for each work shall be One Month for individual site after the date of written orders to commence the work.**
- (iii) The individual agreement so executed in (i) above containing all the terms and conditions of master agreement shall be treated as an independent agreement and any action if required to be taken as per this individual agreement.
- (iv) **Department reserves the right to accept the quantities in full or in parts.**
- 5.0 **SPLITTING OF WORKS:** No Splitting of work.100% work shall be awarded to the lowest tenderer.
- .6.0 (a) “GST AND OTHER TAXES”**
- Tendered rates are inclusive of taxes and statutory levies payable under the respective statutes (I/C GST). However pursuant to the constitution (Forty Six Amendment) Act 1982, if any further tax or levy is imposed by statute after the date of receipt of tenders and the contractor (s) thereupon necessarily and properly pays taxes or levies the contractor (s) shall be reimbursed the amount also paid provided such payment if any is not in the opinion of EE (whose decision shall be final and binding) attributable to delay in execution of work within the control of the contractor (s).
- 6.0(b) The contractor (s) shall keep necessary books of accounts and other documents for the purpose of this condition as may be necessary and shall allow inspection of the same by a

duly authorized representative of Government and shall furnish such other information/documents as the Engineer-in -charge may require.

- 6.0(c) The contractor (s) shall within a period of 30 days of imposition of any further tax or levy pursuant to the constitution (Forty Six Amendment) Act 1982 give a written notice thereof to the Engineer-in-charge that the same is given pursuant to this condition together with all necessary information relating thereto.

NOTE: - No additional condition whatsoever will be accepted for turnover tax/sales tax on works contract. In case of additional conditions for the payment of such claims by the contractor the tender may be liable to be summarily rejected by the accepting authority. (Standing order No. 258)

7. EARNEST MONEY:- Firm has option to deposit earnest money in the of demand draft/pay order/FDR/CDR of schedule bank of nationalized bank /state bank guaranteed by reserve bank of India drawn in favour of Account Officer, BSNL, Shimla.

8 Performance guarantee: 5% of Contract Value in the form of bank guarantee (of a Nationalized / Schedule Bank in a standard format)/CDR/FDR/DD within two weeks from the date of issue of award letter. The validity period of the performance bank guarantee shall be One Year from the date of actual completion of work. **[Applicable in respect of works with estimated cost put to tender exceeding Rs 6 Lakhs]**

9 Security Deposit: In addition to performance guarantee a sum @ 10% of the gross amount of the bill shall be deducted from each running bill of the contractor till the sum along with the sum already deposited as earnest money, will amount to security deposit of 5% of the Contract value of the work. The amount shall be refunded after Six Months from the actual date of completion of work. **[Applicable in respect of works with estimated cost put to tender up to Rs 6 Lakhs]**

10. TERMS OF PAYMENT:-

- a) **100 % of the approved contract value after successful completion of the testing and Commissioning**

11. Deviation:-

- a) **The ordering quantity can be increased/decreased up to the extent of 25% (deviation limit) without the consent of the firm within the currency of contract. The firm shall execute such quantities at the rate quoted in the tender without any change in terms and conditions of the contract.**
- b) **In exceptional situation where the requirement is of an emergent nature and it is necessary to ensure continued supplies from the existing vendors, the purchaser reserves the right to place repeat order up to 50% of the quantities of goods and services contained in the running tender/contract within a period of twelve months from date of award of work at the same rate or a rate negotiated (downwardly) with the existing vendors considering the reasonability of rates based on prevailing market conditions and the impact of reduction in duties and taxes etc.**

12. Guarantee & Defects Liability Period

The guarantee shall be valid for 12 (twelve) months after successful installation testing and commissioning. The contractor shall guarantee that all the equipment shall be free from any defect due to the defective materials and/ or bad workmanship and also the equipment

shall work satisfactorily with performance and efficiencies not less than the guaranteed values.

- a) Any parts found defective during the guarantee period shall be replaced free of cost by the contractor. The services of the contractors personnel, if required during this period shall be made available free of cost to the department.
- b) The representative of department and firm shall prepare a joint report regarding the nature of defect and remedial action required. Time schedule for such action shall be also finalized.
- c) In case the contractor fails to depute his representative within 36 (thirty six) hours of notification of defects or fails to cause remedial measure within a reasonable time as decided during joint inspection, the department may proceed to do so at the contractor's risk and expenses without prejudice to any other right.

13. COMPENSATION FOR DELAY

If the contractor fails to maintain the required progress or complete the work and clear the site on or before the contract or extended date of completion, he has to pay the compensation for delay which is limited to 0.5% per week of work order value for the first 10 weeks and 0.7% per week for next 10 weeks and thereafter subject to a maximum of 12% of the work order value for the location where work is delayed and the firm is found responsible for the same. Flow chart of the procurement process/contract shall be supplied by the contractor and approved by Executive Engineer concerned.

14:- Participation of near relatives of the BSNL employees

All near relatives of BSNL Employees either directly recruited or on deputation are prohibited from participation in tenders and execution of works in the different units of BSNL., The detailed guidelines in this regard are given in the following paragraphs :-

- l) The near relatives for this purpose are defined as:
 - a) Members of a Hindu Undivided family.
 - b) They are Husband and wife.
 - c) The one is related to the other in the manner as father, mother, son(s) & son's wife (Daughter-in-law). Daughter (s) & daughter's husband (son-in-law). Brother (s) & brother's wife sister (s) & sister's husband (brother-in-law).

II)

As per Government of India's CCS Conduct rule 4, no Government servant shall in the discharge of his official duties deal with any matter or sanction any contract to any company or for any other person if any member of his family is employed in that company or firm or under that person or if he or any member of his family is interested in such matter or contact to his official superior. This clause is applicable to all BSNL employees and in view to this as soon as any BSNL employee becomes aware of the above aspect, he must intimate this to the prescribed authority.

For non executive employees this authority is SSA Head/Circle Head/Chief Engineer/ Chief Archt./ Corporate office under whom he is posted. For executive employees (at present some of them are called as Gazetted officers) the prescribed authority for this purpose is Circle Head/Chief Engineer/Chief Archt. Corporate office under whom he is posted.

- III) (a)** The company or firm or any other person is not permitted to tender for works in BSNL Units in which his near relative(s) is (are) posted. The unit is defined as SSA/Circle/Chief Engineer /Chief Archt. /Corporate office for non executive employees and all SSA in a circle including circle office /Chief Engineer/Chief Architect/Corporate office for executive employees (those called as Gazatted officers at present). Therefore, it has been decided by the competent authority that a clause must be added in the tender and other related documents that the tenderer should give a certificate that none of his /her such near relative is working in the units as defined above where he is going to apply for tender/work. In case of proprietorship firm certificate will be given by all the partners and in case of limited company by all the Directors of the company. Any breach of these conditions by the company or firm or any other person, the tender/work will be cancelled and earnest money/security deposit will be forfeited at any stage whenever it is so noticed. The department will not pay any damages to the company or firm or the concerned person. The company or firm or the person will also be debarred for further participation in the concerned unit.

Important Conditions for tenders applicable from GST perspective

- 1.1 BSNL reserves the right to ask the bidders to submit documentary proof confirming the correct HSN or SAC classification/ Customs Tariff Head from the CGST/SGST/IGST officer or Customs authority where the HSN or SAC classification/ Customs Tariff Head furnished against the particular tendered item by different bidders, differs from each other or the same is found apparently not furnished in accordance with GST Act/Customs Tariff notifications.
- 1.2 If the contractor fails to furnish necessary supporting documents i.e. Tax invoices / Customs invoices etc. in respect of the Duties, Taxes and Cesses which are eligible for input tax credit, the amount pertaining to such Duties, Taxes and Cesses will be deducted from the payment due to the firm.
- 1.3 If the contractor fails to perform necessary compliances which would any manner restrict BSNL to claim input tax credit, then the amount pertaining to such Duties, Taxes and Cesses will be deducted from the payment due to the contractor.
- 1.4 If the contractor does not disclose the correct details on the invoice or on the GSTN viz. GSTIN, Place of Supply, etc. which restricts BSNL to claim input tax credit, then the amount pertaining to such Duties, Taxes and Cesses will be deducted from the payment due to the supplier.
2. Tax Indemnity clause: BSNL has the right to recover Input Tax Credit loss suffered by it due to any misdeclaration on invoice by the supplier.
3. Documents required for claiming the payment:- For claiming the payment, the supplier has to submit the Following documents to the paying authority:-
- (a) Invoice clearly indicating break up details of composite price i.e. Basic, GST, any other Duties, Taxes and Cess, Freight/Packing Charges,etc.
- (b) GST invoice or equivalent document, if applicable.

Note- 01

If the supplier fails to furnish necessary supporting documents i.e. GST/Customs invoices etc. in respect of the Duties/taxes/Cesses which are creditable to BSNL, the amount pertaining to such Duties/Taxes/Cesses will be deducted from the payment due to the firm. Payment against GST credit will be made only when GST compliant invoice is submitted by the supplier.

Note-02:

Submitting fake / forged documents towards meeting eligibility criteria such as experience capability, supply proof, registration with Goods and Services Tax, Income Tax departments etc and as supporting documents towards other terms & conditions with the bid to meet terms & condition of tender.

MODEL FORM OF BG FOR EMD

Whereas _____ hereinafter called "the Contractor(s)

"has submitted its Tender dated _____ for _____

(Name of Work) KNOW ALL MEN by these presents that WE _____

_____ of _____ having our registered office at _____ (hereinafter called "the Bank") are bound unto _____ (hereinafter called "the B.S.N.L.") in the sum of _____ for which payment will and truly to be made of the said B.S.N.L., the Bank binds itself, its successors and assigns by the these presents.

THE CONDITIONS of the obligation are :

- 1- **If the Contractor(s) withdraws its tender during the period of Tender validity specified on the Tender Form, or**
- 2- **If the Contractor(s) having been notified of the acceptance of its Tender by Bharat Sanchar Nigam Limited during the period of Tender validity.**

a) Fails or refuses to execute the Contract.

- b) Fails or refuses to furnish Security Deposit in accordance with the conditions of Tender document. We undertake to pay to Bharat Sanchar Nigam Limited upto the above amount upon receipt of its first written demand, without B.S.N.L. having to substantiate its demand, provided that in its demand B.S.N.L. will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions specifying the occurred condition or conditions. The guarantee will remain in force as specified in the Tender Document upto and including Thirty (30) days after the period of the Tender validity, and any demand in respect thereof should reach the Bank not later than the specified date/dates.

Name of witness
Address of witness

Signature of the Bank
Signature of the Witness

MODEL FORM OF PERFORMANCE GUARANTEE

- I) BANK GUARANTEE BOND FOR PERFORMANCE GUARANTEE FOR ELECTRICAL INSTALLATION/O & M/ AIR CONDITIONING, DIESEL ENGINE ALTERNATOR, LIFTS AND SUB-STATION WORKS etc.
 _____ for _____
 _____ (Name of work) and

Whereas ----- (here in after called" the Contractor(s)" has submitted its Tender dated _____ for _____ (Name of work) and

Whereas----- (here in after called" the Contractor(s)" has been communicated the acceptance of its tender dated _____ for _____ (Name of work) vide letter No. _____ dated _____ BSNL.

KNOWN ALL MEN by these presents that We _____ of _____ having our registered office at _____ (here in after called "The bank") are bound up to _____ (here in after called "the BSNL") in the sum of _____ for which payment will and truly to be made of the said BSNL, the Bank binds itself, its successors and assigns by these presents.

- i) We (name of the bank) _____ do hereby undertake to pay the amounts due and payable under this guarantee without any demure, merely on a demand from the BSNL by reason of breach by the said contractor(s) of any of the terms or conditions contained in the said Agreement or by reason of the contractor(s) failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee where the decision of BSNL in these counts shall be final and binding on the bank. However, our liability under this guarantee shall be restricted to an amount not exceeding _____.
- ii) We undertake to pay to the BSNL any money so demanded notwithstanding any dispute or disputes raised by the contractor(s)/supplier(s) in any suit or proceeding pending before any court or tribunal relating thereto our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be valid discharge of our liability for payment there under and the contractor(s)/supplier(s) shall have no claim against us for making such payment.
- iii) We (name of the bank) _____ further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the BSNL under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till _____ (office/Department) BSNL certifies that the terms and conditions of the said Agreement have been fully or properly carried out by the said contractor(s) and accordingly discharges this guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before the expiry of TWO/TWO AND HALF/THREE YEARS (as specified in the agreement) from the date hereof, we shall be discharged from all liabilities under this guarantee thereafter.
- iv) We (name of the bank) _____ further agree with the BSNL that the BSNL shall have the further liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said contractor(s) from time to time to postpone for any time or from time to time any of the powers exercisable by the BSNL against the said Contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor(s) or for any forbearance, act or omission on the part of the BSNL or any indulgence by the BSNL to the said Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
- v) This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s)/supplier(s).
- vi) We (name of the bank) _____ lastly undertake not to revoke this guarantee during its currency expect with the previous consent of the BSNL in writing .

Dated _____ day of _____

For

 (Indicate the name of bank)

“NO RELATIVE WORKING IN BSNL” CERTIFICATE
(To be uploaded with Eligibility conditions)

I _____ S/o _____ R/o _____

_____ here by certify that none of my relative(s) as defined below is/are employed in BSNL unit as per details given in the tender document. In case at any stage, it is found that the information given by me is false/ incorrect, BSNL shall have absolute right to take any action as deemed fit/without any prior intimation to me.

- (i) Near relatives of all BSNL employees either directly recruited or on deputation are prohibited from participation in tenders and execution of works in the different units of BSNL. The near relatives for this purpose are defined as :
- a. Members of a Hindu Undivided family
 - b. They are husband and wife
 - c. The one is related to the other in the manner as father, mother, son(s) & son's wife (daughter-in-law), Daughter (s) & daughter's husband (son-in-law), brother (s) & brother's wife, sister (s) & sister's husband (brother-in-law)
- (i) The company or firm or any other person is not permitted to tender for works in BSNL Unit in which his near relative(s) is (are) posted. The unit is defined as SSA / Circle / Chief Engineer / Chief Archt./ Corporate office for non-executive employees and all SSA in a circle including circle office / Chief Eng./ Chief Archt./ Corporate office for executive employees (including those called as Gazetted officers at present). The tenderer should give a certificate that none of his/her such near relative is working in the units as defined above where he is going to apply for tender / work, for proprietorship, partnership firms and limited company certificate shall be given by the authorized signatory of the firm. Any breach of these conditions by the company or firm or any other person, the tender/work will be cancelled and earnest money/performance guarantee will be forfeited at any stage whenever it is so noticed. BSNL will not pay any damages to the company or firm or the concerned person. The company or firm or the person will also be debarred for further participation in the concerned unit.

(Dated Signature of contractor)

(Seal of the firm)

PROFORMA FOR AFFIDEVIT REGARDING EPF/ ESI PROVISIONS
(To be uploaded with Eligibility conditions)

I.....son of..... Resident of
..... hereby give an undertaking that:

(I)

* EPF and Miscellaneous provisions Act, 1952 (amended upto date) is not applicable to my / our establishment.

* I / We have registered as per the EPF and Miscellaneous provisions Act, 1952 and our Registration no. is
.....We undertake to keep it valid during the currency of contract.

* I / We shall produce EPF registration certificate within 15 days, from the date of issue of intimation from BSNL regarding intent to accept the tender. In case I / We fail to produce the said document within the prescribed time frame, BSNL shall have the right to forfeit the whole Earnest Money and cancel the tender and further I / We will not participate in the next tender for the same work.

(II) * ESIC Act, 1948 (amended upto date) is not applicable to my / our establishment.

* I / We have registered as per the ESIC Act, 1948 (amended upto date) and our Registration no. is
.....
..... We undertake to keep it valid during the currency of contract.

* I / We shall produce ESIC registration certificate within 15 days, from the date of issue of intimation from BSNL regarding intent to accept the tender. In case I / We fail to produce the said document within the prescribed time frame, BSNL shall have the right to forfeit the whole Earnest Money and cancel the tender and further I / We will not participate in the next tender for the same work. In case at my stage, it is found that the information given by me is false / incorrect, BSNL shall have the absolute right to take any action as deemed fit, without any prior intimation to me.

* (Strike out whichever is not applicable)

(Dated Signature of contractor)

(Seal of the firm)

UNDERTAKING
(To be uploaded with Eligibility conditions)
VENDOR GST DETAILS

A	Vendor Name	
B	Type of vendor i.e. whether registered or unregistered	
C	State wise registration address of the vendor (In case vendor has presence in multiple states)	
D	State of registration along with PIN code	
E	PAN No. of vendor	
F	GSTIN No. of registered vendor (If registered in multiple states, then listing all GSTINs) under which invoices are raised by vendor	
G	Status of vendor i.e. SEZ, EOU, DTA, Government, Local authority	
H	List of goods and services provided by vendor	
I	HSN code for goods/SAC for services supplied by vendor	
J	GST compliance rating (Optional)	
K	Whether supply is exempt/non taxable	
L	Whether reverse charge scheme is applicable. (Yes/No)	
M	Whether compounding scheme applicable (Yes/No). In case purchase is from dealers under composition scheme GST cost will be inbuilt in supply and vendor will not charge GST separately	
N	Whether TDS applicable (Yes/No)	
O	Email address of vendor	
P	Phone Nos. of vendor	

(Seal of the firm)

(Dated Signature of Contractor)

Declaration by Contractor for EW-6, EW-8
(To be submitted with Eligibility conditions)

I / We do hereby undertake to have gone through the terms & conditions / clauses of all the tender documents including Form EW-06, EW-08 being adopted by the BHARAT SANCHAR NIGAM LIMITED (Electrical Wing) & agree to abide by the same.

In case of failure to comply as above, our offer will stand withdrawn and our tender documents would not be opened by the tender opening officer. The decision of tender opening officer in this regard shall be final & binding on me.

Signature of contractor/authorized representative
With seal of the firm

**PROFORMA FOR AFFIDEVIT REGARDING registration under Himachal Pradesh
GST ON NON- JUDICIAL STAMP PAPER OF Rs. 100/-
(To be uploaded with Eligibility conditions)**

I.....son
of..... Resident of
.....hereby give an
undertaking that:

I / We shall get registered under the Himachal Pradesh GST in the prescribed format within 05 days, from the date of issue of intimation from BSNL regarding intent to accept the tender. In case I / We fail to produce the said document within the prescribed time frame, BSNL shall have the right to forfeit the whole Earnest Money and cancel the tender and further I / We will not participate in the next tender for the same work. In case at my stage, it is found that the information given by me is false / incorrect, BSNL shall have the absolute right to take any action as deemed fit, without any prior intimation to me.

(Dated Signature of contractor)

(Seal of the firm)

GSTN DETAILS OF BSNL

	Description	Details
A	Legal & trade Name	Bharat Sanchar Nigam Limited
B	Type of vendor i.e. whether registered or unregistered Registered	Registered
C	State wise registration address of the vendor (In case vendor has presence in multiple states)	O/O the Chief General Manager BSNL, HPTC, Block No. 11, SDA Complex, Kasumpati, Shimla 171 009 (HP) D State of registration along with PIN code Himachal Pradesh 171009
D	PAN No. of vendor	AACB5576GF
E	State of registration along with PIN code	Himachal Pradesh 171009
F	GSTIN No. of registered vendor (If registered in multiple states, then listing all GSTINs) under which invoices are raised by vendor	02AACB5576G3ZV
G	TIN under VAT	02011200359
H	H Service Tax Registration No	AACB5576GSD816
I	Corporate Identity Number (CIM)	U74899DL2000GOI107739
J	Status of vendor i.e. SEZ, EOU, DTA, Government, Local authority	Public Sector Undertaking
K	List of goods and services provided by vendor	Telecommunication services
L	HSN code for goods/SAC for services supplied by vendor	HSN CODE 85176230, 85235210 SAC CODES 00440398, 00440229, 00440406
M	GST compliance rating (Optional)	
N	N Whether supply is exempt/non taxable	No
O	Whether reverse charge scheme is applicable. (Yes/No)	NO
P	Whether compounding scheme applicable (Yes/No).	NO
Q	In case purchase is from dealers under composition scheme GST cost will be inbuilt in supply and vendor will not charge GST separately	NO
R	Email address of vendor	Bsnlgst.hp@gmail.com

Schedule of Quantity

Name of work :- Repairing & Servicing of 50 KVA DEA set of TE building at Nurpur under SSA Dharamshala (HP)

Sr. No	Description of item	Qty		Rate	Unit	Amount
1	Carrying out 'B' Check servicing of 50 KVA (M/s Kirloskar HA696TC) capacity E/A sets located at above mention site i/c replacement of old engine oil, fuel filter, lubricating oil filter etc. by new as per manufactures recommendation including arranging vehicle, transportation, manpower, tools and tackles, testing etc. as required. (Oil, filters shall be manufacturer recommended specs)	1	Job.		Job.	
2	Replacement of following faulty items in the existing DEA set(s) complete with connections, testing etc. all as required.					
	a) SMPS 12 volt, 10 Amp Battery Charger	1	No.		Each	
3	Repairing & Servicing of 12 volt self starter i/c replacement of solenoid coil, cleaning, lubricating teeths etc. complete with testing as required.					
	above 30 KVA & Up to 63 KVA	1	Job.		Job.	

Grand Total Rs. _____

Signature with Seal of Firm)

Sub Divisional Engineer (E).
BSNL Electrical Sub Division.
Dharamshala – 176215

SPECIFICATION FOR PANEL

1. CUBICAL PANEL SHALL BE INDOOR TYPE FLOOR MOUNTING SUITABLE FOR THREE PHASE 415 VOLTS 50 HZ AC SUPPLY.
2. PANEL SHALL BE FABRICATED OUT OF 16SWG M.S. SHEET HAVING SEPARATE COMPARTMENT FOR SWITCHES BUSBAR & CABLE ETC.
3. PANEL SHALL BE COMPLETE WITH INTERCONNECTION WITH LUGS FERRULES, RUBBER GASKET, SIGN WRITTING DANGER NOTICE PLATE.
4. VENTILATION SPOUT WITH WIRE MESH INSIDE SHOULD BE PROVIDED.
5. PANEL SHOULD HAVE 2 NOS EARTHING POINTS WITH 25 X 5MM COPPER / G.I.STRIP FOR ENTIRE WIDTH OF PANEL.
6. PROVISION SHALL BE MADE FOR TOP & BOTTOM ENTRY FOR INCOMING AND OUTGOING CABLE IN CABLE ALLEY.
7. NECESSARY CLAMP/C CHANNEL SHALL BE PROVIDED IN CABLE ALLEY FOR FIXING CABLE/WIRES ETC.
8. COLOUR CODE TO CONNECTION WIRE OF SWITCHES/BUSBARS ETC. SHALL BE MADE IN PANEL.
9. AGENCY SHOULD SUBMIT THE DETAILED DRAWING A/W BOQ AS PER SCHEDULE BEFORE MANUFACTURING / FABRICATION OF THE PANELS & GET THE APPROVAL OF ENGINEER-IN-CHARGE.
10. ALL METERS SHOULD BE OF 96X96MM SIZE WITH SELECTOR SWITCH OF E/IMP/RISHAB SELECTOR SWITCHES OF M/S KAYCEE/RISHAB.
11. REQUIRED CT'S OF CLASS'A' FOR METERING PURPOSE WITH SUITABLE FIXING ARRANGEMENT (M/S AE/IMP).
12. KNOBS SHOULD BE OF CAM TYPE.
13. INDICATING LAMP SHOULD BE LED TYPE (HAVING THREE LED'S IN EACH LAMP).
14. PANEL SHALL BE SEVEN TANK PROCESSED/POWER COATED.
15. ON INDICATION FOR OUT GOING SWITCHES.
16. FOR SWITCHES ABOVE 100A RATING, SOLID CONNECTION USING BUSBAR SHALL BE BROUGHT OUT IN CABLE ALLEY FOR INCOMING/ OUTGOING CONNECTIONS.
17. FOR SWITCHES 100 A AND LESS THAN 100A, CONNECTION FROM BUSBAR TO CONNECTOR IN CABLE ALLEY SHALL BE PROVIDED WITH COPPER WIRE.
18. THE PANEL COLOUR SHALL BE PREFERABLY SIEMEN GRAY COLOUR.

SPECIFICATION FOR EARTHING

1.0 SCOPE:-

This chapter covers the essential requirement of earthing system components and their installation. This shall be read with which lays down criteria for their design. For details not covered in these specifications, IS Code of Earthing (IS : 3043-1987) shall be referred to.

1.1. APPLICATION:-

- (i) The electrical distribution system in the department is with earthed neutral (i.e., neutral earthed at the transformer/generator end). In addition to the neutral earthing, provision is made for earthing the metallic body of equipment's and non-current carrying metallic components in the sub-station, as well as in the internal/external electrical installations.
- (ii) Earthing system is also required for lightning protection, computer installations and for functional reasons.
- (iii) Earthing requirements are laid down in Indian Electricity Rules, 1956, as amended from time to time, and in the Regulations of the Electricity Supply Authority concerned. These shall be completed with.
- (iv) Though this chapter form part of the Specifications for Internal EI works, these requirements shall be complied with in works of earthing for other applications also.

1.2. MATERIALS.

1.2.1. EARTH ELECTRODES.

1.2.1.1. TYPES:-

The type of earth electrode shall be any of the following, as Specified (For selection criteria in designs)

- (a) Pipe earth electrode.
- (b) Plate earth electrode.
- (c) Strip or conductor earth electrode.

1.2.1.2. Electrode materials and dimensions:-

- (i) The materials and minimum sizes of earth electrodes shall be as per table VIII.
- (ii) GI pipe electrodes shall be cut tapered at the bottom, and provided with holes of 12mm dia, drilled not less than 7.5cm from each other upto 2m of length from the bottom.
- (iii) The length of the buried strip or conductor earth electrode shall be not less than 15m. This length shall suitably be increased if necessary, on the basis of the information available about soil resistance, so that the required earth resistance is obtained. Prior approval of the Engineer-in-charge shall be taken for any such in-crease in length.

1.2.2. EARTHING CONDUCTOR:-

- (i) The earthing conductor (protective conductor from earth electrode upto the main earthing terminal/earth bus, as the case may be) shall be of the same material as the electrode, viz, GI or copper, and in the form of wire or strip as specified.
- (ii) The size of earthing conductor shall be specified, but this shall not be less than the following (For calculating the size of the earthing conductor in design).
 - (a) 5mm dia (6SWG) for GI, or 4mm dia. (8SWG) for copper wire.
 - (b) 25mmx4mm in the case of GI strip, or

- (c) 20mmx3mm in the case of copper strip.
- (iii) Earthing conductor larger than the following sectional areas need not be used, unless otherwise specified.
- (a) 150 Sq.mm. in case of GI in case of GI,
or,
- (b) 100 Sq.mm. in the case of copper strip.

1.2.3. **EARTH BUS:-**

- (i) Two copper strips, each of size 50mmx5mm shall be provided as earth bus in a 11KV sub-station and/or diesel generating station irrespective of the capacity of the transformer or the D.G. set. Each of these strips shall be connected to an independent earth electrode. The two earth leads from the body of each transformer/panel/generating set etc. shall be connected to these two strips of earth bus. The two strips of the earth bus shall be bonded together.
- (ii) The neutral earth leads of the transformer and/or generator alternator shall not be connected to this earth bus. They shall be connected directly to individual earth electrodes.

1.2.4. **HARDWARE ITEMS:-**

All hardware items used for connecting the earthing conductor with the electrode shall be of GI in the case of GI pipe and GI Plate earth electrodes, and forged tinned brass in case of copper plate electrodes.

1.2.5. **PROTECTIVE (Earth continuity Loop Earthing) CONDUCTOR:-**

- (i). The material and size of protective conductors shall be as specified.(For criteria in design of these)
- (ii). The minimum cross sectional area of a protective conductor (not contained within a cable or flexible cord) shall be:-
 - (a). 2 mm dia (14 SWG) in case of copper.
 - (b). 2.5 mm dia (12 SWG) in case of GI,or.
 - (c). 2.24 mm dia (13 SWG) in case of Aluminum.
- (iii). Unless otherwise specified, GI conductor should not be ordinarily used as protective conductor within any circuit, beyond a DB down stream.

1.3. **LOCATION FOR EARTH ELECTRODES:-**

- (i). Normally an earth electrode shall not be located closer than 1.5 m from any building. Care shall be taken to see that the excavation for earth electrode does not affect the foundation of the building, in such cases, electrodes may be located further away from the building, with the prior approval of the Engineer-in-charge.
- (ii). The location of the earth electrode will be such that the soil has a reasonable chance of remaining moist as far as possible. Entrances, payments and road ways, should be avoided for locating earth electrodes.

1.4

1.5

1.4.1.

INSTALLATION.**ELECTRODES.**

1.4.1.1.

Various types of electrodes:-

- (i) (a) Pipe electrode shall be buried in the ground vertically with its top at not less than 20cm below the ground level.
- (b) In locations where the full length of pipe electrode is not possible to be installed due to meeting a water table, hard soil or rock, the electrode may be to reduced length, provided the required earth resistance result is achieved with or without additional electrodes, or any alternative method of earthing may be adopted, with the prior approval of the Engineer-in-charge. Pipe electrodes may also be installed in horizontal formation in such exceptional cases.
- (ii) Plate electrode shall be buried in ground with its faces vertical, and its top not less than 3 m below the ground level.
- (iii) When more than one electrode (plate/pipe) is to be installed a separation of not less than 2m shall be maintained between two adjacent electrodes
- (a) The strip or conductor electrode shall be buried in trench not less than 0.5m deep.
- (b) If conditions necessitate the use of more than one strip or conductor electrode, they shall be laid as widely distributed as possible, in a single straight trench where feasible, or preferably in a number of trenches radiating from one point.
- (c) **If the electrode cannot be laid in a straight length, it may be laid in a zigzag manner with a deviation up to 45 degrees from the axis of the strip. It can also be laid in the form of an arc with curvature more than 1m or a polygon.**

1.4.1.2.

Artificial treatment of soil:-

When artificial treatment of soil is to be resorted to, the same shall be specified in the schedule of work. The electrode shall be surrounded by charcoal/coke and salt as indicated. In such cases, excavation for earth electrode shall be increased as per dimensions indicated in these figures.

1.4.1.3.

Watering arrangement:-

- (i) In the case of plate earth electrodes, a watering pipe 20mm dia, medium class pipe shall be provided and attached to the electrodes as shown in gif. 4 and 5. A funnel with mesh shall be provided on the top of this pipe for watering the earth.
- (ii) In the case of pipe electrodes, a 40mm x 20mm reducer shall be used for fixing the funnel with mesh.
- (iii) The watering funnel attachment shall be housed in a masonry enclosure of size not less than 30cm x30cmx30cm.
- (iv) A cast iron/MS frame with MS cover, 6mm thick, and having locking arrangement shall be suitably embedded in the masonry enclosure.

1.4.2.

EARTHING CONDUCTOR (Main earthing lead):-

- (i) In the case of plate earth electrode, the earthing conductor shall be securely terminated on to the plate with two bolts, nuts, check nuts and washers.
- (ii) In the case of pipe earth electrode, wire type earthing conductor shall be secured using a through bolt, nuts and washers and terminating socket.

A double C-clamp arrangement shall be provided for terminating tape type earthing conductor with GI watering pipe coupled to the pipe earth electrode. Galvanized "C" shaped strips, bolts, washers, nuts and checkouts of adequate size shall be used for the purpose

- (iii) The earthing conductor from the electrode upto the building shall be protected from mechanical injury by a medium class, 15mm dia. GI pipe in the case of wire, and by 40mm dia, medium class buried at least 30cm deep (to be increased to 60cm in case of road crossing and pavements). The portion within the building shall be recessed in walls and floors to adequate depth in due co-ordination with the building work.
- (iv) The earthing conductor shall be securely connected at the other end to the stub/earth bar provided on the switch board by:
 - (a) Soldered or preferably crimped lug, bolt, nut and washer in the case of wire, and,
 - (b) Bolt, nut and washer in case of strip conductor.

In the case of substations or alternators, the termination shall be made on the earthing terminal of the neutral point on the equipment and/or the earth bus, as the case may be.

1.4.3. EARTH BUS AND MAIN EARTHING TERMINAL:-

- (i) In the case of substations and generating stations, two numbers copper/GI (as specified) earth bus shall provided, duly connected to two numbers of independent electrodes, exclusively for equipment (body) earthing of substation or generating station equipments.
- (ii) In all other installations, main earthing terminal shall be provided at the main switch board. This may be in the form of earth stud or single earth bar depending on the type of the switch board.
- (iii) Following conductors shall be terminated on to the main earthing terminal.
 - (a) Earth connection from electric supply company (where provided).
 - (b) Earthing conductor from electrode.
 - (c) Protective conductors.
 - (d) Equipotential bonding conductors.

1.4.4. PROTECTIVE(Loop earthing/earth continuity) CONDUCTOR:-

- (i) Earth terminal of every switch board in the distribution system shall be bonded to the earth bar/terminal of the upstream switch board by protective conductor (s).
- (ii) Two protective conductors shall be provided for a switch board carrying a 3 phase switch gear thereon.
- (iii) All the mountings of industrial type switch boards shall be bonded to the earth stud/earth bar using a protective conductor looping from one to another. Loop earthing of individual units will not be however necessary in the case of cubicle type switchboards.
- (iv) The earth connector in every distribution board (DB) shall be securely connected to the earth stud/earth bar of the corresponding switch board by a protective conductor.
- (v) All metallic switch boxes and regulator boxes and regulator boxes in a circuit shall be connected to the earth connector in the DB by protective conductor (also called circuit protective or loop earthing conductor), looping from one box to another upto the DB.
- (vi) The earth pin of socket outlets as well as metallic body of fan regulators shall be connected to the earth stud in switch boxes by protective conductor. Where the switch boxes are of non-metallic type, these shall be looped at the socket earth terminals, or at an independent screwed connector inside the switch box. Twisted earth connections shall not be accepted in any case.
- (vii) Double earthing strips in rising mains, bus trunking etc. shall be securely connected to the earth bar/earth stud at the sending end switch board. In the case of overhead busbar systems, protective conductor shall be provided in addition to feeder cable armouring connection.

1.5. EARTH RESISTANCE:-

- (I) The earth resistance at each electrode shall be measured. No earth electrode shall have a greater ohmic resistance than 5 ohms as measured by an approved earth testing apparatus. In rocky soil the resistance may be up to 8 ohms.
- (II) Where the above stated earth resistance is not achieved, necessary improvement shall be made by additional provisions, such as additional electrode (s), different type of electrode, or artificial chemical treatments of soil etc., as may be directed by the Engineer-in-charge.
- (III) In addition to the above (I) The earthing is to be got A/T'ed in the presence of representatives of A/T wing or any other nominated authority as per A/T Schedule till the final results are achieved. The testing equipment required that at site shall be arranged by the contractor without any extra charges.

1.6 MARKING:-

- (i) Earth bars/terminals at all switch boards shall be marked permanently, either as "E" or as.
- (ii) Main earthing terminal shall be marked "SAFETY EARTH- DO NOT DISCONNECT".

1.7. USE OF RESIDUAL CURRENT DEVICES (RCDs):-

An extract on selection and application of RCDs (also known as RCBs) from IS:12640-1988 is given Appendix H. Provision of RCD shall be specified in individual cases keeping in view the type, use, importance, system of earthing and nature of electrical installations to be protected by the RCCBs, requirements of the local electric supply company, etc. The sensitivity shall be 30mA, 100mA, 300mA, or 500mA as specified.

TABLE VIII
MATERIALS AND SIZES OF EARTH ELECTRODES
[Clause 1.2.1.2(i)]

Type of Electrode	Material	Size
Pipe	GI Medium Class	40 mm dia 4.5 m long (Without any joint)
Plate	(i) GI	600 mm x 600 mm x 6 mm thick
	(ii) Copper	600 mm x 600 mm x 3 mm thick
Strip	(i) GI	100 Sq.mm section.
	(ii) Copper	40 Sq.mm section
Conductor	(i) GI	5 mm dia (6 SWG)
	(ii) Copper	4 mm dia (8 SWG)

Note:- Galvanization of GI items shall conform to class IV of IS: 4736-1986

LIST OF APPROVED MAKES- BSNL ELECTRICAL WING

S. No.	Item	Makes
1	Engine	Ashok Leyland /Cummins/ Cater pillar / KOEL/ Volvo Penta / Mahindra & Mahindra (up to 40 KVA) /Escorts (up to 30 KVA)/ Eicher (up to 20 KVA)
2	Alternator(Brushless)	Crompton Greaves (AL. series) / KEC / Leroy Somer / Stamford/Jyoti Ltd
3	Battery (Lead Acid / Mntc. Free)	Amara Raja / AMCO / Farukawa / Hitachi / Exide/ Prestolite / Standard
4	HV Switchgear (Vacuum Circuit Breaker/SF6)	Biecco Lawrie / Crompton / Kirloskar / MEI / Jyoti Ltd
5	Transformer (Oil filled / Dry type)	ABB / Schneider Electric /Andrew Yule / Bharat Bijlee / Crompton / EMCO / Kirloskar /Siemens
	a) Above 400 KVA / b) Up to 400 KVA	In addition to above makes, Uttam/Automatic Electric Gear(AEG)/Patson/Rajasthan Transformer and Switchgear
6	Air Circuit Breaker	L&T/ Schneider Electric / Siemens
7	MCCB(Ics=Icu)	L&T/ Schneider Electric / Siemens
8	SDF units	L&T/ Schneider Electric / Siemens/ HPL/Havells
9	Power Contactors	L&T/ Schneider Electric / Siemens/ Lakshmi(LECS)
10	Change Over Switch	HPL / Havells / H-H Elcon
11	Intelligent APFC Relay	L&T/EPCOS(Siemens)/ Schneider Electric / Neptune Ducati/Syntron/ABB
12	Bus Bar Trunking/ Sandwiched Bus Duct	Moeller/L&T/Schneider Electric/ABB/Legrand/Zeta
13	Power Capacitors (MPP/APP)	L&T/EPCOS(Siemens)/ABB/Crompton/ Schneider Electric/Neptune Ducati
14	Digital/ KWHr meter	Schneider Electric/ AE/ Digitron / IMP/ Meco / Rishabh / Universal/HPL/L&T/ABB
15	Cold shrink HT/LT Cable Joint	Denson / 3M(M-Seal)/ Raychem
16	Rubber Matting	ISI mark
17	MCB/ Isolator/ELCB / RCCB/ Distribution Board	Crompton / Havells / Indokopp / MDS Legrand/ L&T / Schneider Electric/ Siemens / Standard/ C&S/ABB/HPL
18	MS/ PVC Conduit	ISI mark
19	Cable Tray	MEM/Bharti/Ratan/Slotco/Profab
20	HT/LT Cables	ISI mark
21	PVC insulated copper conductor wire	ISI mark

22	Centrifugal Pump	Amrut / BE / Beacon / Batliboi / Crompton / Jyoti / Kirloskar / KSB / Mather & platt / WASP/Grundfos
23	Submersible Pump	Crompton/Amrut / BE / Calama / Kirloskar / KSB
24	Motors	ABB/ Bharat Bijlee / Crompton Greaves /Schneider Electric / HBB / KEC / Siemens/Jyoti Ltd
25	Fresh Air Fans	GE / Khaitan/Almonard/Crompton
26	Starter	ABB / BCH / Schneider Electric / L&T / Siemens /
27	Single Phase Preventer	L&T / Minilec / Siemens / Zerotrip
28	GI/MS Pipe	ATC / ATL / BST / GSI / ITC / ITS / IIA /JST / Jindal /TTA / Tata/Zenith
29	Foot Valve	ISI mark
30	Gate Valve	Advance/Audco/Johnson Controls/Zoloto/Annapurna / Fountain / Kirloskar / Leader / Sant / Trishul
31	Compressors	Carrier/Emerson copeland/York/Danfoss (for chillers only)
32	Resin Bonded Glass wool	Fibre Glass / Pilkington / UP Twiga
33	Expanded Polystyrene	BASF(India) Ltd.
34	Gauge	Feibig / H.Guru / Pricol
35	Controls	FLICA / Honeywell / Indfoss / Penn- Danfoss / Ranco / Ranutrol / Sporland
36	Fine Filters	Anfiltra Effluent / ARW / Athlete/ Airtake/ Dyna / Kirsloskar/ Puromatic/ Purafill/ Purolator / Tenacity
37	GI Sheet Essar/Notifier	HSU Jindal / National / Nippon Denro / Sail / Tata
38	Heat Detector	Appollo / Chemtron/ Edward / Fenwal/ Hochiki / Nitton /System Sensor/ Wormald/Honeywell
39	Ionization Detector	Appollo / Cerebrus / Edward/ /Fenwal / Hochiki / Nitton / System Sensor / Wormald
40	Photo Electric Smoke Detector	Appollo / Cerebrus / Edward / Fenwal/ Hochiki / Nitton / Wormald
41	Fire Panel (Microprocessor based)	Agni Instruments / Agni Devices/ Aruna Agencies/ Carmel Sensor / Ravel Elect./Honeywell Essar/Notifier/Navin Systems
42	Sprinkler/ Hose Reel & Hose Pipe	ISI mark
43	Fire Extinguisher	ISI mark
44	Lift	OTIS, Kone, Mitsubishi , Schindler, Johnson

NOTE:- Items which are approved from O/o PGM(E) BSNL New Delhi till last date of sale of tender, shall also be accepted.